

**BAINBRIDGE ISLAND SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA**

Date: May 28, 2015
Time: 5:30 p.m.
Place: Board Room

Board of Directors

President – Mev Hoberg
Vice-President – Sheila Jakubik
Director – Tim Kinkead, Patty Fielding, Mike Spence

Call to Order (5)

Public Comment (5)

Superintendent's Report (10)
Classified Employee Recognition

Board Reports (10)

Consent Agenda (5)

Presentations

A. Instructional Support Services (ISS) Report & Recommendation (30)
Action: Information Only

B. 2015 Master Plan Update (20)
Action: Information Only

C. BHS Tennis Court Resurfacing – Bid Award (10)
Action: Board Approval

D. Monthly Capital Projects Report (15)
Action: Information Only

E. Monthly Technology Report (15)
Action: Information Only

F. Monthly Financial Report (15)
Action: Information Only

G. Policy 2170 Career & Technical Education – Second Reading (5)
Action: Board Approval

Personnel Actions (5)

Projected Adjournment 8:00 PM

Possible Executive Session

BOARD OF DIRECTORS

Mev Hoberg
Sheila Jakubik
Tim Kinkad
Mike Spence
Patty Fielding



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98110 * (206) 842-4714 * Fax: (206) 842-2928

Board of Directors Meeting

May 28, 2015

CONSENT AGENDA

1. Staff Travel: Out-of-State

Request for board approval from BHS Mathematics Teacher Brad Lewis to travel to Kansas City, MO June 11-17, 2015 to participate in the College Board Advanced Mathematics Examination Evaluations for professional development.

2. Staff Travel: Out-of-State

Request for board approval from BHS English Teacher Karen Polinsky to travel to New Haven, CT July 14-24, 2015 to attend the Yale University Directing Workshop for professional development.

3. Staff Travel: Out-of-State

Request for board approval from BHS English Teacher Ben deGuzman to travel to Chicago, Illinois July 19-25, 2015 to attend the Gilder Lehrman Institute: University of Chicago, Jim Crow History and Lecture Seminar for professional development.

4. Donation

Donation to Bainbridge High School to support the Robotics Club in the amount of \$1,250 from The Boeing Company.

5. Donation

Donation to Bainbridge High School to support Marching Band and Winter Guard in the amount of \$4,481.74 from the BHS Instrumental Music Boosters.

6. Donation

Donation to Bainbridge High School to support Robotics Club in the amount of \$8,182.45 from the Bainbridge Schools Foundation.

7. Donation

Donation to Bainbridge High School for supplemental classroom supplies and books in the amount of \$1,221.16 from the BHS PTSO.

8. Donation

Donation to Woodward Middle School for library resources, e-books and print materials in the amount of \$1,470 from Mackin Funds4Books.

9. Donation

Donation to Blakely Elementary School for Outdoor Education in the amount of \$15,500 from the Blakely PTO.

10. Donation

Donation to the Bainbridge High School Herren/Waller Family Scholarship Fund for qualifying seniors in the amount of \$2,000 from the Herren/Waller Family.

11. Minutes from the *May 14, 2015* School Board Meeting

12. Vouchers

➤ General Fund Voucher	\$215,781.23
➤ ASB Voucher	\$58,305.83
➤ Capital Projects Voucher	\$136,794.97

School Board of Directors

BAINBRIDGE HIGH SCHOOL

May 19, 2015

TO: BISD Board of Directors, Faith Chapel
FROM: Mary Alice O'Neill, Principal

ma O'Neill

RE: **Approval Request for Out of State Travel**

Brad Lewis, BHS Mathematics teacher, has submitted a staff travel request that involves out of state travel to serve as a "test reader" for Advanced Placement Mathematics examination evaluations in June of this school year. The evaluations will take place in Kansas City, MO June 11 – 17, 2015.

Attendance at the College Board's Advanced Placement assessment event presents a great opportunity for Brad to participate with Math teachers from around the country in the assessment of AP exams. Participation at this event serves as a very useful professional development activity for one of our Advanced Placement instructors and a fantastic opportunity to network with other educators from across the country.

I support this professional development proposal and recommend School Board approval of this out of state travel request.

5/19/2015

Guidelines Governing Staff Travel/Staff Development

1. The purpose of all staff travel must be directly related to the improvement of the instructional program.
2. Meetings, conferences, workshops and visitations contributing to current curriculum projects will be given priority.
3. Members of district curriculum committees will be given preference.
4. All travel requests must be submitted for approval to the building principal and assistant superintendent or superintendent.
5. Claims for travel expense reimbursement, to the extent approved below, must include receipts and be submitted on a reimbursement claim form to the school business office.
6. Advanced funds for approved travel may be obtained by completing the appropriate form in the office of the superintendent.

Submit form intact to your building administrator for approval.
A copy of the signed and executed form will be returned to you for your records.

STAFF TRAVEL/STAFF DEVELOPMENT – Complete this form by writing/printing firmly and legibly!

Name Brad Lewis Building/Position BAS/Teacher
 Destination Kansas City, MO (AP Stats Park) Proposed Date June 11th Th - June 17th
 Purpose of Travel AP Stats will implement the newly revised exam in 2015-2016. We will assess pilot exams and design strategies to ensure the successful transition. We will also score 2015 exam.
 Please state how this activity pertains to your current assignment and with whom experience will be shared.
 (To be developed in cooperation with the building principal): Being part of the development and scoring of exams helps me fully understand the College Board Scoring methodology.
 Will substitute coverage be required? ☒ Yes ☐ No If Yes: ☒ Full Day ☐ Half Day
 Specify hours needing coverage if less than full day: _____
 District vehicle required: ☐ Yes ☒ No (Make arrangements for vehicle directly by calling District Transportation at x4641.)

Estimated cost of travel: (Make sure you break down all costs if requesting funding support)

Registration N/A
 Purchase Order attached # _____
 Travel
 Mileage at IRS approved rate at time of travel N/A
 Airfare _____
 Ferry _____
 Lodging _____
 Purchase Order attached # _____
 Substitute (approx. \$133/day) 2 Full ~~2 1/2~~ half \$332.50 personal days
 Other (extra time, meals, etc.) NA
TOTAL REQUESTING \$332.50 (approx)
 Employee's Signature B. Lewis

INFORMATION BELOW TO BE COMPLETED BY THE SCHOOL ADMINISTRATION

Travel approved by:

Maureen
 Principal or Building Administrator

N/A
 District / Building Administrator(s) providing all or partial funding for activity

[Signature]
 Associate Superintendent / Curriculum & Instruction

Amount Approved \$ 332.50

Account Number(s) _____

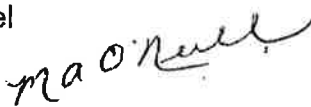
(Charge code information must be identified)

curriculum
personal days taken to
provide sub coverage

May 19, 2015

To: BISD Board of Directors, Faith Chapel

From: Mary Alice O'Neill, Principal BHS



RE: Approval Request for Out of State/Overnight Travel

Karen Polinsky, BHS English teacher and Theater Director, has submitted a staff travel request that involves out of state travel to attend a 2 week intensive directing workshop at Yale University, New Haven, CT. The dates of the trip will be July 14 – 24, 2015.

Expenses are being paid by the ASB Theater budget and BSF staff development funds.

I support this professional development proposal and recommend School Board approval of this out of state/overnight summer travel request.

Guidelines Governing Staff Travel/Staff Development

1. The purpose of all staff travel must be directly related to the improvement of the instructional program.
2. Meetings, conferences, workshops and visitations contributing to current curriculum projects will be given priority.
3. Members of district curriculum committees will be given preference.
4. All travel requests must be submitted for approval to the building principal and assistant superintendent or superintendent.
5. Claims for travel expense reimbursement, to the extent approved below, must include receipts and be submitted on a reimbursement claim form to the school business office.
6. Advanced funds for approved travel may be obtained by completing the appropriate form in the office of the superintendent.

Submit form intact to your building administrator for approval.
A copy of the signed and executed form will be returned to you for your records.

STAFF TRAVEL/STAFF DEVELOPMENT — Complete this form by writing/printing firmly and legibly!

Name Karen Polinsky Building/Position Bainbridge High/English
 Destination YALE, NEW HAVEN, CT. Proposed Date 7/14 - 7/24 teacher
 Purpose of Travel 2-WEEK INTENSIVE DIRECTING WORKSHOP 2015

Please state how this activity pertains to your current assignment and with whom experience will be shared.

(To be developed in cooperation with the building principal): THEATRE DIRECTOR, CLUB ADVISOR;
teacher of the new Playwriting Class.

Will substitute coverage be required? ☐ Yes ☒ No If Yes: ☐ Full Day ☐ Half Day

Specify hours needing coverage if less than full day: _____

District vehicle required: ☐ Yes ☒ No (Make arrangements for vehicle directly by calling District Transportation at x4641.)

Estimated cost of travel: (Make sure you break down all costs if requesting funding support)

Registration \$750-

Purchase Order attached # _____

Travel

Mileage at IRS approved rate at time of travel..... _____

Airfare _____

Ferry _____

Lodging \$500.00

Purchase Order attached # _____

Substitute (approx. \$133/day) _____

Other (extra time, meals, etc.) \$1250.

TOTAL REQUESTING \$1250.

Employee's Signature [Signature]

ASB
Theatre Club
Reimbursement
BH

Reimbursement
Eng. Dept.
BSF
BH. VC

INFORMATION BELOW TO BE COMPLETED BY THE SCHOOL ADMINISTRATION

Travel approved by:

[Signature]
Principal or Building Administrator

Amount Approved \$ \$1250-

[Signature]
District / Building Administrator(s) providing all or partial funding for activity

Account Number(s) _____

(Charge code information must be identified)

Associate Superintendent / Curriculum & Instruction

\$750 ASB 4490 00 0000 40 2 0000 0000
\$500 Eng. BSF 010031 8100402 1200 9700

May 15, 2015

To: BISD Board of Directors, Faith Chapel

From: Mary Alice O'Neill, Principal BHS *ma O'Neill*

RE: Approval Request for Out of State Travel

Ben de Guzman, BHS English teacher, has submitted a staff travel request that involves out of state travel to attend the Gilder Lehrman Institute: University of Chicago for the Jim Crow History and Literature Seminar. This seminar will be from July 19 – 25, 2015.

Expenses will be covered by a Colonial Dames Scholarship up to \$600. BISD will incur no expenses.

I support this professional development proposal and recommend School Board approval of this out of state travel request.

Guidelines Governing Staff Travel/Staff Development

1. The purpose of all staff travel must be directly related to the improvement of the instructional program.
2. Meetings, conferences, workshops and visitations contributing to current curriculum projects will be given priority.
3. Members of district curriculum committees will be given preference.
4. All travel requests must be submitted for approval to the building principal and assistant superintendent or superintendent.
5. Claims for travel expense reimbursement, to the extent approved below, must include receipts and be submitted on a reimbursement claim form to the school business office.
6. Advanced funds for approved travel may be obtained by completing the appropriate form in the office of the superintendent.

Submit form intact to your building administrator for approval.

A copy of the signed and executed form will be returned to you for your records.

STAFF TRAVEL/STAFF DEVELOPMENT – Complete this form by writing/printing firmly and legibly!

Name Ben de Guzman Building/Position BHS - English Teacher
 Destination Gilder Lehrman Institute : University of Chicago Proposed Date July 19th - 25th, 2015
 Purpose of Travel Professional Development : Jim Crow History & Literature weeklong seminar /workshop

Please state how this activity pertains to your current assignment and with whom experience will be shared.

(To be developed in cooperation with the building principal): The experience and knowledge from this seminar will help supplement my instruction of American Studies. I can share this knowledge with my students and colleagues.

Will substitute coverage be required? ☐ Yes ☒ No If Yes: ☐ Full Day ☐ Half Day

Specify hours needing coverage if less than full day: _____

District vehicle required: ☐ Yes ☒ No (Make arrangements for vehicle directly by calling District Transportation at x4641.)

Estimated cost of travel: (Make sure you break down all costs if requesting funding support)

Registration + college course credit \$25 + \$400 = \$425

Purchase Order attached # _____

Travel

Mileage at IRS approved rate at time of travel _____

Airfare _____ \$18

Ferry _____

Lodging _____

Purchase Order attached # _____

Substitute (approx. \$133/day) _____

Other (extra time, meals, etc.) _____ \$157

TOTAL REQUESTING _____ \$600.00

Employee's Signature [Signature]

Ben will be requesting reimbursement for all after the conference up to \$600.

INFORMATION BELOW TO BE COMPLETED BY THE SCHOOL ADMINISTRATION

Travel approved by:

[Signature]
Principal or Building Administrator

District / Building Administrator(s) providing all or partial funding for activity

Associate Superintendent / Curriculum & Instruction

Amount Approved \$ 600

Account Number(s) /

(Charge code information must be identified)

Donated funds from Colonial Dames
(Grant / Scholarship application)



8489 Madison Avenue NE • Bainbridge Island, WA 98110 • 206-842-4714 • FAX 206-842-2928

Gifts and Donations

The Bainbridge Island School Board of Directors recognizes that individuals and organizations in the community may wish to contribute money, supplies, equipment, materials or real property to enhance the school program. The board appreciates such generosity and recognizes the valuable contribution donations can make. Accordingly, the board has established guidelines for the acceptance of gifts in excess of \$1000.

These gifts must satisfy the following criteria:

1. the purpose of use shall be consistent with the priorities, philosophy and programs of the district;
2. minimum financial obligation for installation, maintenance and operation;
3. free from health and/or safety hazards; and
4. no direct or implied commercial endorsement.
5. otherwise consistent with Board Policy No. 6114.

Please Note: The district has defined specific standards for certain types of technology equipment to maximize operational efficiencies and minimize cost. While the donation of technology is greatly appreciated, additional support costs and network compatibility should be reviewed with the Technology Department.

It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed) The Boeing Company
Address 100 N. Riverside
Chicago, Illinois
Phone _____ Email _____
School _____

Donation Amount or Value of Donated Items: \$ 1,250.00

- ☒ Check/cash/items received.
☐ To be invoiced during current fiscal year.

Purpose of Donation (specify what the donation is to be used for; include details of items to be funded)

Matching gift via The Boeing Company's Gift Match Program.
Matching gift of donated volunteer hours by Boeing employees
to the Robotics Club program.

If donation is considered supplies, equipment, materials or real property, please list donated items below:

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor _____ Date: _____
Reviewed By: Sarah Spray _____ Date: 5/15/15
(Printed Name) (Signature)
District Review: _____ Date: _____
(Printed Name) (Signature)



8489 Madison Avenue NE • Bainbridge Island, WA 98110 • 206-842-4714 • FAX 206-842-2928

Gifts and Donations

The Bainbridge Island School Board of Directors recognizes that individuals and organizations in the community may wish to contribute money, supplies, equipment, materials or real property to enhance the school program. The board appreciates such generosity and recognizes the valuable contribution donations can make. Accordingly, the board has established guidelines for the acceptance of gifts in excess of \$1000.

These gifts must satisfy the following criteria:

1. the purpose of use shall be consistent with the priorities, philosophy and programs of the district;
2. minimum financial obligation for installation, maintenance and operation;
3. free from health and/or safety hazards; and
4. no direct or implied commercial endorsement.
5. otherwise consistent with Board Policy No. 6114.

Please Note: The district has defined specific standards for certain types of technology equipment to maximize operational efficiencies and minimize cost. While the donation of technology is greatly appreciated, additional support costs and network compatibility should be reviewed with the Technology Department.

It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed) BHS Instrumental Music Boosters

Address _____

Phone _____

Email _____

School _____

Donation Amount or Value of Donated Items: \$ 4481.74

☒ Check/cash/items received.

☐ To be invoiced during current fiscal year.

Purpose of Donation (specify what the donation is to be used for; include details of items to be funded)

transportation, participation in Winterguard competition, marching band

If donation is considered supplies, equipment, materials or real property, please list donated items below:

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor _____

Date: _____

Reviewed By: Melinda Ketcheside

(Printed Name)

(Signature)

Date: 5/11/15

District Review: _____

(Printed Name)

(Signature)

Date: _____



8489 Madison Avenue NE • Bainbridge Island, WA 98110 • 206-842-4714 • FAX 206-842-2928

Gifts and Donations

The Bainbridge Island School Board of Directors recognizes that individuals and organizations in the community may wish to contribute money, supplies, equipment, materials or real property to enhance the school program. The board appreciates such generosity and recognizes the valuable contribution donations can make. Accordingly, the board has established guidelines for the acceptance of gifts in excess of \$1000.

These gifts must satisfy the following criteria:

1. the purpose of use shall be consistent with the priorities, philosophy and programs of the district;
2. minimum financial obligation for installation, maintenance and operation;
3. free from health and/or safety hazards; and
4. no direct or implied commercial endorsement.
5. otherwise consistent with Board Policy No. 6114.

Please Note: The district has defined specific standards for certain types of technology equipment to maximize operational efficiencies and minimize cost. While the donation of technology is greatly appreciated, additional support costs and network compatibility should be reviewed with the Technology Department.

It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed) Bainbridge Schools Foundation.

Address _____

Phone _____ Email _____

School BHS.

Donation Amount or Value of Donated Items: \$ 8,182.45

☒ Check/cash/items received.

☐ To be invoiced during current fiscal year.

Purpose of Donation (specify what the donation is to be used for; include details of items to be funded)

Donations collected for Robotics Club as well as
Rotary Grant. For deposit to ASB account created for
Robotics club.

If donation is considered supplies, equipment, materials or real property, please list donated items below:

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor _____ Date: _____

Reviewed By: Sarah Spray Spruay Date: 5/15/15.
(Printed Name) (Signature)

District Review: _____ Date: _____
(Printed Name) (Signature)



8489 Madison Avenue NE • Bainbridge Island, WA 98110 • 206-842-4714 • FAX 206-842-2928

Gifts and Donations

The Bainbridge Island School Board of Directors recognizes that individuals and organizations in the community may wish to contribute money, supplies, equipment, materials or real property to enhance the school program. The board appreciates such generosity and recognizes the valuable contribution donations can make. Accordingly, the board has established guidelines for the acceptance of gifts in excess of \$1000.

These gifts must satisfy the following criteria:

1. the purpose of use shall be consistent with the priorities, philosophy and programs of the district;
2. minimum financial obligation for installation, maintenance and operation;
3. free from health and/or safety hazards; and
4. no direct or implied commercial endorsement.
5. otherwise consistent with Board Policy No. 6114.

Please Note: The district has defined specific standards for certain types of technology equipment to maximize operational efficiencies and minimize cost. While the donation of technology is greatly appreciated, additional support costs and network compatibility should be reviewed with the Technology Department.

It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed) BHS PTSO

Address _____

Phone _____ Email _____

School _____

Donation Amount or Value of Donated Items: \$ 1221.14

☒ Check/cash/items received.

☐ To be invoiced during current fiscal year.

Purpose of Donation (specify what the donation is to be used for; include details of items to be funded)

If donation is considered supplies, equipment, materials or real property, please list donated items below:

supplemental classroom supplies and books

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor _____ Date: _____

Reviewed By: Melinda Ketcheside M. Ketcheside Date: 5/20/15
(Printed Name) (Signature)

District Review: _____ Date: _____
(Printed Name) (Signature)



8489 Madison Avenue NE • Bainbridge Island, WA 98110 • 206-842-4714 • FAX 206-842-2928

Gifts and Donations

The Bainbridge Island School Board of Directors recognizes that individuals and organizations in the community may wish to contribute money, supplies, equipment, materials or real property to enhance the school program. The board appreciates such generosity and recognizes the valuable contribution donations can make. Accordingly, the board has established guidelines for the acceptance of gifts in excess of \$1000.

These gifts must satisfy the following criteria:

1. the purpose of use shall be consistent with the priorities, philosophy and programs of the district;
2. minimum financial obligation for installation, maintenance and operation;
3. free from health and/or safety hazards; and
4. no direct or implied commercial endorsement.
5. otherwise consistent with Board Policy No. 6114.

Please Note: The district has defined specific standards for certain types of technology equipment to maximize operational efficiencies and minimize cost. While the donation of technology is greatly appreciated, additional support costs and network compatibility should be reviewed with the Technology Department.

It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed) Various - via Funds4Books (see attached)
School Woodward Middle School
Address _____
Phone _____ Email _____

Donation Amount or Value of Donated Items: \$ 1,470.00

☒ Check/cash/items received.

☐ To be invoiced during current fiscal year.

Purpose of Donation (specify what the donation is to be used for; include details of items to be funded)

Mackin Funds4Books for use by building to purchase Library resources; ebooks, print materials and/or databases.

If donation is considered supplies, equipment, materials or real property, please list donated items below:

n/a

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor [Signature] Ian Patrick Date: 4/30/15

Reviewed By: MIKE FLORIAN [Signature] Date: 5/7/15
(Printed Name) (Signature)

District Review: _____ Date: _____
(Printed Name) (Signature)

July 2014



8489 Madison Avenue NE • Bainbridge Island, WA 98110 • 206-842-4714 • FAX 206-842-2928

Gifts and Donations

The Bainbridge Island School Board of Directors recognizes that individuals and organizations in the community may wish to contribute money, supplies, equipment, materials or real property to enhance the school program. The board appreciates such generosity and recognizes the valuable contribution donations can make. Accordingly, the board has established guidelines for the acceptance of gifts in excess of \$1000.

These gifts must satisfy the following criteria:

1. the purpose of use shall be consistent with the priorities, philosophy and programs of the district;
2. minimum financial obligation for installation, maintenance and operation;
3. free from health and/or safety hazards; and
4. no direct or implied commercial endorsement.
5. otherwise consistent with Board Policy No. 6114.

Please Note: The district has defined specific standards for certain types of technology equipment to maximize operational efficiencies and minimize cost. While the donation of technology is greatly appreciated, additional support costs and network compatibility should be reviewed with the Technology Department.

It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed)

Blakely PTO

Address

Phone

Email

School

Donation Amount or Value of Donated Items: \$

15,500.-

☒ Check/cash/items received.

☐ To be invoiced during current fiscal year.

Purpose of Donation (*specify what the donation is to be used for; include details of items to be funded*)

If donation is considered supplies, equipment, materials or real property, please list donated items below:

outdoor ed

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor

Date:

Reviewed By:

Melinda Ketcheside M. Ketcheside

Date:

5/20/15

(Printed Name)

(Signature)

District Review:

(Printed Name)

(Signature)

Date:



8489 Madison Avenue NE • Bainbridge Island, WA 98110 • 206-842-4714 • FAX 206-842-2928

Gifts and Donations

The Bainbridge Island School Board of Directors recognizes that individuals and organizations in the community may wish to contribute money, supplies, equipment, materials or real property to enhance the school program. The board appreciates such generosity and recognizes the valuable contribution donations can make. Accordingly, the board has established guidelines for the acceptance of gifts in excess of \$1000.

These gifts must satisfy the following criteria:

1. the purpose of use shall be consistent with the priorities, philosophy and programs of the district;
2. minimum financial obligation for installation, maintenance and operation;
3. free from health and/or safety hazards; and
4. no direct or implied commercial endorsement.
5. otherwise consistent with Board Policy No. 6114.

Please Note: The district has defined specific standards for certain types of technology equipment to maximize operational efficiencies and minimize cost. While the donation of technology is greatly appreciated, additional support costs and network compatibility should be reviewed with the Technology Department.

It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed) Herren / Waller Family
Address 5857 Baker Hill Rd.
Bainbridge Island, WA 98110
Phone _____ Email _____
School BHS

Donation Amount or Value of Donated Items: \$ 2000.00

☒ Check/cash/items received.

☐ To be invoiced during current fiscal year.

Purpose of Donation (specify what the donation is to be used for; include details of items to be funded)

Annual donation to Herren/Waller Family Scholarship
Scholarship for qualifying BHS seniors.

If donation is considered supplies, equipment, materials or real property, please list donated items below:

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor _____ Date: _____

Reviewed By: Sarah Spray Sarah Spray Date: 5/21/15
(Printed Name) (Signature)

District Review: _____ Date: _____
(Printed Name) (Signature)

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: May 14, 2015

Place: Board Room

Board of Directors Present

Board President – Mev Hoberg
Board Vice President – Sheila Jakubik
Directors – Mike Spence, Tim Kinhead

Call to Order

5:32 p.m. Board President Mev Hoberg called the meeting to order and a quorum was recognized.

Public Comment

No public comment.

Superintendent's Report

Superintendent Faith Chapel shared the US News & World Report high school ranking report. BHS is ranked number 7 of 458 high schools in the state.

Superintendent Chapel recognized the outstanding volunteers in the school community. Community Relations Specialist Pam Keyes introduced and thanked the Parent Teacher Organization Coordinating Council (PTOCC) Board – Lynn Smith, Susie Gleason, Janet Woolever, Michele Hobbs.

Board Reports

No board reports.

Consent Agenda

Student Field Trips: Overnight

1. Request for board approval from Wilkes Elementary 4th Grade Teachers Bill Covert, Mary Madison, Ingrid Ryan, Kristin Collins and Elizabeth Vroom to travel to Islandwood on Bainbridge Island May 26-28, 2015 with 4th grade students and chaperones for outdoor education, history of Bainbridge Island and stewardship of our island.
2. Request for board approval from BHS Golf Coach Joe Lanza to travel to Kennewick, WA May 26-28, 2015 with 4 students for participation in the WIAA Golf State Championship.
3. Request for board approval from BHS Tennis Coach Jennifer Shorr to travel to Kennewick, WA May 27-31, 2015 with 6 to 8 students for participation in the WIAA Tennis State Championship.

Staff Travel: Out-of-State

1. Request for board approval from BHS English Teacher Kirrin Coleman to travel to Rochester, New York July 23 – August 1, 2015 to attend the National Endowment for the Humanities Workshop: Rochester Reform Trail for professional development. Expenses will be covered by a Colonial Dames scholarship up to \$1,000.

Donations

1. Donation to Bainbridge High School for a senior scholarship fund in the amount of \$100,000 from the Estate of Tom and Lois Paski. Scholarships are to be granted on an annual basis for seniors who qualify based on established criteria.
2. Donation to Wilkes Elementary for supplemental materials in the amount of \$3,406.49 from the Wilkes PTO.
3. Donation to Wilkes Elementary for supplemental materials in the amount of \$1,409.65 from the Wilkes PTO.

Minutes from the April 30, 2015 School Board Meeting

Motion 87-14-15: That the board approves the Consent Agenda as presented.
(Spence) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinhead)

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

General Fund Voucher

Voucher numbers **2012048** through **2012111** totaling **\$190,792.36**

AP ACH Voucher

Voucher numbers **141500370** through **141500401** totaling **\$4,114.22**

Capital Projects Voucher

Voucher numbers **5104** through **5107** totaling **\$14,242.02**

Presentations

A. Career & Technical Education (CTE) Report & Recommendation

Superintendent Faith Chapel introduced the Career & Technical Education Committee. The purpose of the review was to analyze the current programs and courses, utilize information from model programs and to create a well-articulated, high-quality, innovative and financially sustainable CTE program to meet the needs of Bainbridge Island students. The committee goals were to develop a mission and vision statement and identify key areas for program improvement related to individual learning opportunities, programs of study and course offerings, and career guidance and exploration. Vocational Education has traditionally been viewed as courses for non-college bound students. Career & Technical Education is for all kids to explore their passion and career interests. CTE is an integral part of a rigorous academic program.

Individual Learning Opportunities Subcommittee Tom McCloskey – McCloskey, a member of the Bainbridge Island Rotary, shared the commitment Rotary has to ensuring that all students are college and career ready. The committee identified learning opportunities, used current independent study models, gathered information from other schools, piloted a “Career Fair” and partnered with Rotary and Fairbank Construction. The committee expanded the Bainbridge Youth Services internship opportunities, piloted STEM job shadowing, and is working with community partners to expand worksite learning opportunities.

The committee recommends:

1. Increase staffing for managing individual learning opportunities for students.
2. Expand worksite learning opportunities including job shadows and internships for students and worksite learning experiences for teachers.
3. Develop district documents that outline worksite expectations for employers, students and district.
4. Continue to expand business and community partnerships to provide additional opportunities for students.
5. Consider development of a student mentorship program.
6. Continue to provide independent study opportunities for students to learn about subjects that are of personal interest.

CTE Committee Accomplishments: Gathered information about exemplary CTE programs and conducted site visits. Revised and adopted policy regarding course equivalencies and dual cross-crediting options.

The committee inventoried the CTE courses available at BHS, EHH and WMS and identified 5 programs of study: Arts and Communication, Business and Marketing, Engineering and Technology and Manufacturing, Health and Human Services, Science and Natural Resources. Student enrollment in CTE courses has doubled over the past 4 years. Four teachers will have work-site endorsement credentials. The committee looked at new courses to add to the program.

The committee recommends:

1. Develop a systematic procedure for updating CTE courses.
2. If funding becomes available, develop a 7 or 8 period schedule to give students access to the classes.
3. Promote, support and coordinate more staff to become CTE certified.
4. Continue to reorganize pathways/programs of study for a vertical alignment 7-12 grade.
5. Increase student awareness of how academic content aligns with careers.
6. Develop interest inventories or surveys to gauge student interest.
7. Expand articulation agreements with community colleges to increase dual high school/college credit opportunities for students.

BHS Counselor Tina Lemmon presented the Career Guidance and Exploration Accomplishments:

1. Formed a career guidance and counseling subcommittee
2. Sent counselors and administrative representatives to Washington Career Guidance Training.
3. Reviewed new high school graduation requirements.
4. Researched best practices of College and Career Centers.
5. Developed recommendations for counselor training.

The committee recommends:

1. Continue work of career guidance and exploration subcommittee.
2. Increase career guidance and exploration program support to full-time classified staff position.
3. Provide space dedicated to a College and Career Center.
4. Develop interested inventories.
5. Develop electronic student portfolio.

CTE Committee General Recommendations

1. Increase membership of the state-mandated district CTE General Advisory Committee and increase number of meetings to 4-5 per year.
2. Include youth and employer input in the development of the CTE program.
3. Consider expansion of secondary instructional day to a 7 or 8 period day, if funding available.
4. Develop systematic process for continuous realignment of CTE courses/programs with changes in workforce needs.

5. Recruit and hire full-time administrative CTE director.
6. Provide additional staffing for career guidance and awareness (1.0 FTE classified position – BSF preliminary approval to fund .5 plus Perkins Grant funding)
7. Increase staffing for managing worksite learning opportunities for students
8. Revise board policy/procedure for BISD Career & Technical Education.

Public Comment

No public comment.

Board Deliberation

President Hoberg asked if worksite learning endorsements would be pursued at both BHS and EHH. Superintendent Chapel responded that contract studies have been a strength of EHH and that all courses are available to all students whether registered at EHH or BHS. Facility constraints will need to be addressed for CTE in the updated master plan.

Motion 88-14-15: That the board approves the Career & Technical Education Program Review Report and Recommendations. (Spence) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinkead)

B. Policy 2164 Vocational Education – Elimination of Policy

Motion 89-14-15: That the board approves the elimination of Policy 2164 Vocational Education as presented. (Kinkead) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinkead)

C. Policy 2170 Career & Technical Education - First Reading

Superintendent Faith Chapel presented Policy 2170 which aligns with the mission and vision of the CTE program and state program requirements.

Public Comment

No public comment.

Board Deliberation

The board would like to see the measures in the annual report. The board also asked to clarify the management resources in the policy.

Motion 90-14-15: That the board approves Policy 2170 Career & Technical Education – First Reading as presented. (Kinkead) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinkead)

D. Science Program Review Grades 6-8

Associate Superintendent Julie Goldsmith introduced members of the Science Program Review Committee.

Goals for Science Education: To prepare today's students for tomorrow's workforce. The framework takes into account two major goals for K-12 science education.

- Educating all students in science and engineering.
- Providing the foundational knowledge for those who will become the scientists, engineers, technologists and technicians of the future.

The framework for K-12 science education contains three dimensions:

- Scientific and Engineering Practices
- Crosscutting Concepts
- Disciplinary Core Ideas

The Next Generation Science Standards (NGSS) elevate the practices of science from the inquiry strand of the current content standards and introduces engineering practices.

The crosscutting concepts flow through all subjects/content with patterns, cause and effect, scale/proportion/quantity, systems and system models, energy/matter, structure/function, stability/change.

The disciplinary core ideas are life science, earth and space, physical science, engineering and technology developed throughout the K-12 system.

The committee compared the NGSS with the current curriculum. The biggest holes are in engineering and technology. The standards are mapped from middle school to high school.

The 6th grade curriculum map focuses on building a foundation in the physical sciences with an engineering problem solving band. For example - structure and properties of matter, chemistry, physics, robotics, engineering and technology.

The 7th grade curriculum map is focused on earth and space sciences. For example - the universe and stars, earth and solar system, weather and climate, human impact on earth systems, global climate change.

The 8th grade curriculum will focus on life sciences – genetics, ecology, evolution, humans and impact on the world. No longer a grade barrier to get into 9th grade biology, 8th grade will focus on preparing students for successfully passing the EOC.

Project Lead The Way provides problem based learning. The program dovetails with CTE with a career focus in engineering process. Project Lead The Way challenges students to solve real-world challenges, such as cleaning oil spills. Using the same advanced software and tools as those used by the world's leading companies, students learn how to apply math, science, technology and engineering to their everyday lives.

Project Lead The Way requires each of the 7th and 8th grade science teacher to participate in a 5-day summer program.

6th Grade – Design and Modeling (optional)

7th Grade – Design and Modeling

8th Grade – Medical Detective

The committee recommends implementing the new curriculum map for 6–8 including Project Lead The Way as a core part of engineering and technology. Next year the committee will evaluate the core adoption to identify and address curriculum holes.

Public Comment

Teacher/Parent Amii Pratt expressed her excitement about the new science curriculum. Community member Clint Pells requested clarification on the training requirements.

Board Deliberation

Director Spence asked for clarification on the core idea implementation.

The committee responded that there are two ways of implementation: 1) a core idea each year 2) an integrated/mix. The committee recommends the first option with a focus on one core idea to reduce holes in the knowledge base. The hands-on implementation should capture student engagement. This is a common approach for implementation throughout the country.

President Hoberg asked if PLTW training requirements will become a hiring requirement? Goldsmith responded that training courses are available throughout the year as well as mentor partnering. Seattle U and WSU are partner universities with PLTW. The district will pay for the training and time costs for 7th and 8th grade. The 6th grade has the option of attending the training with the district covering the registration and housing fees.

Motion 91-14-15: That the board approves Project Lead The Way as a core component of the middle school science program as presented (Jakubik) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinhead)

E. Collaborative Academic Support Team (CAST) Overview

Director of Assessment Jeff McCormick introduced Associate Principal Amii Pratt to discuss a process to support, challenge and inspire all students.

CAST is an intentional way to ensure that the needs of all students are met. Each student is reviewed by a team 2-3 times a year. The team includes teachers, counselors, and support services. Student information is shared as a team - strengths, areas for improvement, interventions, academic and behavioral data. Using Homeroom Data Dashboard to track and share information, every student is discussed. Notes are taken with intentional follow-up/to do lists for the team members. The also approach helps with student class placement and the SST process.

Public Comment

No public comment

Board Deliberation

Director Kinhead questioned if the group of kids with greatest needs have common root causes (ELL/Free and Reduced Lunch) Pratt responded that some kids are just struggling and need extra support. Director Jakubik commented on the strength of the program to discuss each student, not just those showing the greatest need. The consistent meetings shows the trend data for each student.

F. District Funding Priorities

Superintendent Faith Chapel presented the 2015-26 district funding priorities that support district goals. The District Improvement Plan presentation/documents were shared with all staff on Monday. The staffing changes, consistent with the April 30 presentation, re-allocation of program related staffing changes and TOSA/instructional coaches with a net change/increase of 1.7.

The Bainbridge Island Schools Foundation funding priorities are not final but anticipate three key funding areas – Critical Gaps, Academic Support & Challenge, Innovation. The BSF funding priorities will come back to the board for approval.

Motion 92-14-15: That the board approves the 2015-2016 Program Related Staffing Changes (Jakubik) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinhead)

G. District Calendar 2014-2015 – Change of Last Day

Associate Superintendent Peter Bang-Knudsen requested an adjustment to the 2014-2015 school calendar. Due to the BIEA strike on April 30, the last day must be adjusted to meet the 180 day requirement. Bang-Knudsen requested moving the last day of school to Wednesday, June 17, 2015.

Motion 93-14-15: That the board approves moving the last day to June 17, 2015 (Spence) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinhead)

H. Resolution 06-14-15 Food Co-Op

Business Director Peggy Paige presented resolution 6-14-15, a formal agreement to leverage the dairy purchasing agreement with the South Kitsap School District.

Motion 94-14-15: That the board approves Resolution #06-14-15 Intergovernmental Cooperative Purchasing Agreement. (Kinhead) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinhead)

Personnel Actions

Motion 95-14-15: That the board approves Personnel Actions dated May 7, 2015 and May 14, 2015 as presented (Jakubik) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinhead)

Executive Session

7:50 p.m. The board moved to a closed-door executive session to discuss potential litigation.

Adjournment

8:05 p.m. President Mev Hoberg adjourned the meeting.

SCHOOL BOARD OF DIRECTORS

ATTEST: _____, Secretary to the Board of Directors

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 28, 2015, the board, by a _____ vote, approves payments, totaling \$215,781.23. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF A/P Warrants:
Warrant Numbers 2012112 through 2012203, totaling \$215,781.23

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
2012112	ACE HARDWARE	05/29/2015	388.66
2012113	ADMIN REVOLVING FUND	05/29/2015	1,567.58
2012114	ADVANCE EDUCATION INC	05/29/2015	750.00
2012115	ADVANCED TOOLWARE LLC	05/29/2015	1,441.10
2012116	APP ASSOCIATED PETROLEUM PROD	05/29/2015	7,514.03
2012117	ARAMARK UNIFORM SERVICES	05/29/2015	139.12
2012118	ARTHUR J GALLAGHER RISK MGMT S	05/29/2015	100.00
2012119	ATKINSON, KELLY	05/29/2015	1,140.00
2012120	BAINBRIDGE DISPOSAL INC	05/29/2015	6,005.15
2012121	BAINBRIDGE RENTALS	05/29/2015	161.57
2012122	BANK OF AMERICA	05/29/2015	228.85
2012123	BARRETT, MARLA	05/29/2015	1,000.00
2012124	BIO-RAD LABORATORIES INC	05/29/2015	882.65
2012125	BLICK ART MATERIALS	05/29/2015	115.70
2012126	BRANOM INSTRUMENT	05/29/2015	131.80
2012127	BREMERTON SCHOOL DISTRICT	05/29/2015	206.88
2012128	BRYSON SALES & SERVICES OF WAS	05/29/2015	1,129.50

Check Nbr	Vendor Name	Check Date	Check Amount
2012129	BUILDERS HARDWARE & SUPPLY	05/29/2015	147.56
2012130	CAMERA TECHS INC	05/29/2015	3,015.89
2012131	CAMP INDIANOLA	05/29/2015	2,116.00
2012132	CDW-G	05/29/2015	1,712.28
2012133	CENTURYLINK COMMUNICATIONS LLC	05/29/2015	349.35
2012134	CIT TECHNOLOGY FINANCING SERVI	05/29/2015	8,091.82
2012135	CITY OF BAINBRIDGE ISLAND	05/29/2015	14,338.79
2012136	CNR INC	05/29/2015	10,504.34
2012137	CUMMINS NORTHWEST INC	05/29/2015	287.85
2012138	CUSTOM PRINTING COMPANY	05/29/2015	179.24
2012139	DEMCO	05/29/2015	255.58
2012140	DSC INC	05/29/2015	41.51
2012141	EDENSAW WOODS LTD	05/29/2015	42.76
2012142	EXTERMINATION SERVICES	05/29/2015	381.53
2012143	FIBERGLASS SUPPLY	05/29/2015	1,264.94
2012144	FOLLETT SCHOOL SOLUTIONS INC	05/29/2015	156.51
2012145	FOOD SERVICES OF AMERICA	05/29/2015	11,680.93
2012146	GLOBAL SOURCE EDUCATION	05/29/2015	2,323.75
2012147	GRAINGER	05/29/2015	2,305.96
2012148	HEAR FOR LIFE AUDIOLOGY LLC	05/29/2015	264.90
2012149	HOUGHTON MIFFLIN HARCOURT PUBL	05/29/2015	2,916.47
2012150	INLAND TECHNOLOGY INCORPORATED	05/29/2015	550.77
2012151	INSECT SAFARI	05/29/2015	237.30
2012152	INSI INTRACOMMUNICATION NETWO	05/29/2015	650.94
2012153	ISLAND ROCK GYM LLC	05/29/2015	1,529.41

Check Nbr	Vendor Name	Check Date	Check Amount
2012154	IVOXY CONSULTING LLC	05/29/2015	4,359.79
2012155	JOSTENS	05/29/2015	17.66
2012156	JOSTENS	05/29/2015	81.45
2012157	JVH TECHNICAL LLC	05/29/2015	2,440.32
2012158	JW PEPPER & SON INC	05/29/2015	154.57
2012159	KCDA	05/29/2015	3,899.53
2012160	LEMAY MOBILE SHREDDING	05/29/2015	86.90
2012161	MACGILL DISCOUNT SCHOOL NURSE	05/29/2015	347.00
2012162	MESOLINI GLASS STUDIO	05/29/2015	617.42
2012163	OESD 114 OLYMPIC ESD 114	05/29/2015	11,992.50
2012164	OFFICE DEPOT	05/29/2015	13.83
2012165	OLYMPIC COLLEGE - CASHIER	05/29/2015	264.68
2012166	OLYMPIC SPRINGS INC	05/29/2015	485.49
2012167	OREGON INSTITUTE OF TECHNOLOGY	05/29/2015	3,200.00
2012168	OTIS ELEVATOR COMPANY	05/29/2015	7,429.67
2012169	PACIFIC OFFICE AUTOMATION INC	05/29/2015	1,672.08
2012170	PART WORKS INC	05/29/2015	207.36
2012171	PENINSULA PAINT CO INC	05/29/2015	32.60
2012172	PETTY CASH/WILKES/E POTTER	05/29/2015	31.96
2012173	PLATT ELECTRIC	05/29/2015	145.11
2012174	PORT MADISON ENTERPRISES CONST	05/29/2015	1,000.11
2012175	QUALITY SEWING & VACUUM - SILV	05/29/2015	1,506.54
2012176	RAPTOR TECHNOLOGIES LLC	05/29/2015	6,956.00
2012177	RAY PETERSON BULLDOZING	05/29/2015	21.74
2012178	RED LION AT THE PARK - Spokane	05/29/2015	523.24

Check Nbr	Vendor Name	Check Date	Check Amount
2012179	RICOH USA PROGRAM PROVIDED BY	05/29/2015	157.92
2012180	RICOH USA, INC	05/29/2015	390.22
2012181	RWC INTERNATIONAL LTD	05/29/2015	4,738.92
2012182	SAE FOUNDATION	05/29/2015	1,581.59
2012183	SATTERWHITE, DINAH	05/29/2015	150.00
2012184	SCT SEATTLE CHILDRENS THEATRE	05/29/2015	2,369.00
2012185	SEATTLE AQUARIUM	05/29/2015	819.00
2012186	ST OF WA DEPT OF LICENSING	05/29/2015	39.00
2012187	STATE AUDITOR OFFICE	05/29/2015	2,313.35
2012188	TECHNOLOGY STUDENT ASSOCIATION	05/29/2015	165.00
2012189	TED BROWN MUSIC CO	05/29/2015	238.90
2012190	TOWN & COUNTRY MARKET	05/29/2015	1,082.51
2012191	US BANK CORP PAYMENT SYSTEM	05/29/2015	49,305.89
2012192	VARIQUEST	05/29/2015	404.86
2012193	VERIZON WIRELESS	05/29/2015	570.50
2012194	WALTER E NELSON CO	05/29/2015	3,562.50
2012195	WASBO WASH ASSOC SCHOOL BUSINE	05/29/2015	1,425.00
2012196	WASHINGTON TRACTOR INC	05/29/2015	59.14
2012197	WEST SOUND TECH PREP CONSORTIU	05/29/2015	1,294.65
2012198	WESTBAY AUTO PARTS	05/29/2015	610.50
2012199	WMEA WA MUSIC EDUCATORS ASSOC	05/29/2015	325.00
2012200	WSDOT MARINE DIVISION/FERRIES	05/29/2015	5,628.35
2012201	WSU SPOKANE PLTW	05/29/2015	2,000.00
2012202	WURTH CALIFORNIA INC	05/29/2015	216.71
2012203	XEROX CORP	05/29/2015	596.20

Check Nbr	Vendor Name	Check Date	Check Amount
92	Computer	Check(s) For a Total of	215,781.23

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
92	Computer	Checks For a Total of	215,781.23
Total For 92	Manual, Wire Tran, ACH & Computer	Checks	215,781.23
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	215,781.23

FUND SUMMARY

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	-716.63	391.90	216,105.96	215,781.23

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 28, 2015, the board, by a _____ vote, approves payments, totaling \$58,305.83. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB A/P Warrants:
Warrant Numbers 4001425 through 4001447, totaling \$58,305.83

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
4001425	ACE HARDWARE	05/29/2015	94.10
4001426	BADGE BOYS	05/29/2015	53.21
4001427	BAINBRIDGE ISLAND SD #303	05/29/2015	4,725.78
4001428	BAINBRIDGE HIGH SCHOOL ASB	05/29/2015	1,613.20
4001429	BAINBRIDGE HIGH SCHOOL (GF)	05/29/2015	1,775.00
4001430	COLUMBIA TOWER CLUB	05/29/2015	18,538.50
4001431	DISPLAY & COSTUME SUPPLY	05/29/2015	76.31
4001432	FATHER KENS VINEYARD INC	05/29/2015	373.72
4001433	FEDERAL WAY HIGH SCHOOL DEBATE	05/29/2015	66.00
4001434	HONEY BUCKET	05/29/2015	120.00
4001435	INTEGRATED REGISTER SYSTEMS IN	05/29/2015	487.36
4001436	KIMMEL ATHLETIC SUPPLY	05/29/2015	1,615.46
4001437	OLYMPIC PHOTO GROUP LLC	05/29/2015	1,596.34
4001438	OMNI CHEER	05/29/2015	7,016.15
4001439	PNTA PACIFIC NW THEATER ASSOC	05/29/2015	314.52
4001440	SOUND PUBLISHING	05/29/2015	847.82
4001441	SWANSON, AMANDA	05/29/2015	1,200.00

Check Nbr	Vendor Name	Check Date	Check Amount
4001442	TOWN & COUNTRY MARKET	05/29/2015	49.57
4001443	UCA UNIVERSAL CHEERLEADERS ASS	05/29/2015	16,094.00
4001444	WAFBLA WA ST FBLA	05/29/2015	160.00
4001445	WASBO WASH ASSOC SCHOOL BUSINE	05/29/2015	475.00
4001446	WESTSIDE PIZZA	05/29/2015	833.79
4001447	WIAA WA INTERSCHOLASTIC ACTIVI	05/29/2015	180.00
23	Computer	Check(s) For a Total of	58,305.83

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
23	Computer	Checks For a Total of	58,305.83
Total For 23	Manual, Wire Tran, ACH & Computer	Checks	58,305.83
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	58,305.83

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of May 28, 2015, the board, by a _____ vote, approves payments, totaling \$136,794.97. The payments are further identified in this document.

Total by Payment Type for Cash Account, CP A/P Warrants:
Warrant Numbers 5108 through 5128, totaling \$136,794.97

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
5108	247 SECURITY INC	05/29/2015	46,340.98
5109	BORDERLAN INC	05/29/2015	5,538.16
5110	CDW-G	05/29/2015	22,298.23
5111	CED CONSOLIDATED ELECTRICAL DI	05/29/2015	182.99
5112	CRICK SOFTWARE INC	05/29/2015	2,282.70
5113	CUSTOM PRINTING COMPANY	05/29/2015	63.57
5114	DA HOGAN & ASSOCIATES	05/29/2015	12,612.00
5115	DAILY JOURNAL OF COMMERCE	05/29/2015	674.70
5116	GTS INTERIOR SUPPLY	05/29/2015	33.02
5117	HULTZ BHU ENGINEERS INC	05/29/2015	3,685.00
5118	INDEPENDENT STATIONERS INC	05/29/2015	113.22
5119	LENOVO (UNITED STATES) INC	05/29/2015	13,658.17
5120	MAHLUM ARCHITECTS INC	05/29/2015	6,665.00
5121	MICRO COMPUTER SYSTEMS	05/29/2015	3,201.22
5122	OLYMPIC SPRINGS INC	05/29/2015	33.32
5123	PENINSULA PAINT CO INC	05/29/2015	97.83
5124	PROBUILD COMPANY LLC	05/29/2015	122.77

Check Nbr	Vendor Name	Check Date	Check Amount
5125	THE ROBINSON COMPANY	05/29/2015	7,440.00
5126	TROXELL COMMUNICATIONS INC	05/29/2015	4,604.09
5127	Walsh, Linda Smith	05/29/2015	7,140.00
5128	WSDOT MARINE DIVISION/FERRIES	05/29/2015	8.00
21	Computer	Check(s) For a Total of	136,794.97



Bainbridge Island School District

Instructional Support Services

Curriculum & Instruction

To: Faith Chapel, Superintendent

From: Bill Mosiman, Diane Leonetti and Jeff McCormick

Date: May 21, 2015

Re: Instructional Support Service Review

This memorandum and the attached Executive Summary are provided as a review of the activities of the Instructional Support Services Review Committee (ISSRC), and subcommittees on Special Education, RTI K-6, and RTI 7-12. At the board meeting on May 28, 2015, a presentation will be made to the board that summarizes the District's and ISSRC's plan to implement a multi-tiered system of support (MTSS) to address the academic and social/behavioral needs of our students.

The review of the Instructional Support Services (ISS) department began during the 2014-2015 school year as a result of an agreement between the Bainbridge Island Education Association and the District. The ISS department had not performed a comprehensive internal review for many years and it was determined that such a review may identify areas of improvement and result in a plan for long term change to help address the needs of not only students with disabilities, but with all students who have academic challenges. Puget Sound Educational Services District (PSESD) was contracted to perform the independent review to help inform the ISSRC. The PSESD review was completed at the end of the 2013-2014 school year, and presented to the Board.

This school year, the ISSRC formed three subcommittees:

- Response to Intervention (RTI) K-6
- RTI 7-12
- Special Education

These subcommittees have made recommendations to the ISSRC steering committee. Those recommendations, as well as committee activities completed during this school year, are outlined in the attached Executive Summary, and will be presented to the school board on May 28, 2015.

Instructional Support Services Review Executive Summary

Bainbridge Island School District Mission

Our mission as a learning organization is to ensure that every student is future ready:

- *Prepared for the global workplace*
- *Prepared for college*
- *Prepared for personal success*

List of Executive Summary Topics

1. Purpose of Review
2. Puget Sound Educational Services District (PSESD)
3. Instructional Support Services Review Committee (ISSRC) Members
4. Recommendations from Puget Sound Educational Services District
5. ISSRC Subcommittees
6. Special Education Subcommittee
7. Response to Intervention/Multi-Tiered Systems of Support Subcommittees
8. Recommendations from ISSRC and Subcommittees
9. District Improvement Plan
10. Update of Letter of Agreement
11. Glossary of Terms

1. Purpose of Review

Within the 2013-2015 *Certificated Contract between the Bainbridge Island School District (BISD) and the Bainbridge Island Education Association (BIEA)*, a review of the Instructional Support Services Program was agreed upon. “The purpose of the review is to create a well-articulated, high quality, financially sustainable program of services that meets the needs of students in the Bainbridge Island School District. The goals of the program review are to:

- Identify strengths and areas of improvement of the current program
- Review best practice and current research to establish a guiding vision to guide program development
- Design a continuum of services model to maximize student success” (Letter of Agreement, BIEA/BISD Contract).

2. Puget Sound Educational Services District

Accordingly, during the spring of 2014, BISD contracted with Puget Sound Education Services District (PSESD) to “conduct a review of the provision of services to students who require additional support to participate in and benefit from the general education curriculum. The purpose of the review was to analyze the continuum of services available and its effectiveness and make recommendations for improving current services and practice” (PSESD Executive Summary, p1).

3. Instructional Support Services Review Committee Members

The Instructional Support Services Review Committee (ISSRC) was formed in April 2014. The ISSRC consists of the following members:

Sandy O'Hare, parent	Karen Connors, parent
Sheila Jakubik, school board	Jill Phillips, general education teacher
Lisa Draper, paraeducator	Betsy Garfunkel, general education teacher
Amy Jernigan, LAP teacher	Robyn Stahl, Title 1 teacher
Meg Evans, special education teacher	Rebecca Bjorgen, special education teacher
Laura Kornfeld, special education teacher	Melanie Elliot, special education teacher
Briley Proctor, school psychologist	Rebecca Dawson, speech/language pathologist
Melinda Reynvaan, principal	Diane Leonetti, ISS coordinator
Dave Shockley, principal	Tina Lemmon, associate principal
Jeff McCormick, assessment director	Bill Mosiman, ISS director
Julie Goldsmith, associate superintendent	

4. Recommendations from Puget Sound Educational Services District

In June 2014, the ISSRC, with guidance from members of the PSESD team, reviewed the extensive report. The overall recommendation of the PSESD report was to “develop and implement a unified system or framework of instructional support and procedures designed to meet the academic, social/behavioral/emotional needs of students who are struggling in the general education curriculum.” It was also suggested that the district select one academic area on which to initially focus - math, or reading and writing.

Specific areas of improvement identified in the PSESD review were:

- Develop and implement a district-wide Response to Intervention (RTI) system to support struggling learners
- Recommendations specific to Special Education (aka Tier III of RTI) include:
 - Continue with alignment of instructional materials district-wide
 - Ensure and document the provision of specially designed instruction (SDI)
 - Create opportunities for student independence and prepare students to be future ready
 - Develop learning strategies instruction and supports
- Consider use of more comprehensive electronic Evaluation/IEP system
- Professional development around instructional materials/strategies for Tiers II and III
- Periodic job-alike meetings and coaching/consultation to support efforts to build integrated supports (within a RTI system)
- Provide frequent and consistent communication of information regarding ISS review committee and subcommittee work

5. Instructional Support Services Review Subcommittees

In September 2014, in order to address these recommendations, the ISSRC formed three subcommittees:

- Special Education Subcommittee
- RTI K-6 Subcommittee
- RTI 7-12 Subcommittee

Note regarding terminology: A multi-tiered system of support (MTSS) more accurately reflects the goals developed by these committees, and will be used in place of RTI in the following statements.

6. Special Education Subcommittee

The Special Education subcommittee developed a mission statement:

Ensure a quality Special Education program that:

- *accelerates academic growth*
- *supports individual student goals*
- *promotes independence and future readiness*

Additionally, the Special Education subcommittee developed the following focus goals (based on the PSED report, staff, parent, and community surveys):

- Develop a common understanding of specially designed instruction (SDI) within the context of MTSS, create a plan to ensure consistency of programs and curriculum across the district
- Create a philosophy for the use of paraeducators to include: management, training, structure, and staffing across the district
- Design and implement a professional development program for all staff to ensure consistency of knowledge and skills for working with students

7. Response to Intervention/Multi-Tiered Systems of Support Subcommittees

The MTSS subcommittees developed the following focus goals:

- Provide ongoing professional development to all teachers to use assessment data in instructional decision making
- Choose and implement a “universal screening” assessment tool, to be used as one measure of student growth
- Provide more frequent progress monitoring for struggling students
- Increase coordination and staffing to support MTSS

8. Recommendations from the ISSRC and Subcommittees

The overall recommendations to address Special Education focus goals include:

- Purchase of instructional materials district-wide; ongoing professional development on alignment, training and implementation
- Research and create a stronger definition of specially designed instruction (SDI)
 - Began data collection on current distribution of SDI minutes and location of services
 - Continue analysis of current SDI practices
 - Continue defining best practice for delivery of SDI
 - Develop professional development and communication to stakeholders regarding SDI
- Increase student independence while preparing students to be future ready
 - Study of paraeducator “best practices” and ways to increase independence and decrease isolation
 - Professional development for stakeholders regarding ways to increase independence and decrease isolation

Additional recommendations from the Special Education subcommittee include:

- Develop a well-defined continuum, and procedures for movement across MTSS
- Re-structure ISSRC towards MTSS Committee and Special Education Program Council
- Expand and improve communication to all stakeholders
- Create opportunities for parent and community education and collaboration

The overall recommendations from the MTSS (formerly RTI) subcommittees include:

- Ongoing professional development
 - 2014-15 developed common vocabulary and definitions.
 - 2015-16 provide training on use of universal screening assessment
- Administering and utilizing data for decision making
 - Use FAST Bridge universal screening tool and progress monitoring tool at grades K-8 for reading and K-7 for math
 - Administer 3 times a year for all students
 - More frequent progress monitoring for struggling students receiving intervention support
 - Assessment tool also has a behavior screener and early development milestone screener
- Identified the need to increase staffing to support multi-tiered system of support which has been incorporated into the District Improvement Plan

9. District Improvement Plan

The District Improvement Plan for the 2015-2017 school year has been developed with the results of this program review in mind. The District Improvement Plan includes the following strategies that relate to the overall purpose of the ISS Review and the results of the PSED report:

- 1. High quality instruction that ensures academic growth for all students that:**
 - Includes the implementation of phase one of a multi-tiered system of support (MTSS) including Tier I Universal, Tier II Targeted, and Tier III Intensive
 - Provides staffing and training to increase courses and services to address the needs of students who require additional support or challenges
- 2. High quality assessment and data collection tools that support student learning:**
 - Develop and implement a robust assessment to support differentiated instruction and a multi-tiered system of supports that includes universal screening and progress monitoring
 - Utilize data to identify and serve students who need additional support
 - Provide staff training and time for collaboration to analyze and utilize assessment data
- 3. High quality curriculum that support instructional goals:**
 - Continue to identify and purchase materials to support vertically aligned multi-tiered system of academic support
 - Complete program reviews and implement recommendations for Instructional Support Services
 - Expand course offerings and program services for students who need additional support or challenges

4. **High quality staff who promote student learning:**

- Provide quality professional development and training that support and enhance district improvement goals
- Support teachers in obtaining instructional “Best Practices” identified in research and the district’s instructional framework to ensure universal strategies are implemented
- Identify professional development needs of classified staff and develop annual plans for training and support aligned with those needs.

5. **High quality environment that promotes safety and positive culture:**

Continuing district-wide efforts to create a positive and supportive culture at all schools with emphasis on promoting safe, respectful and responsible behavior.

10. Update of Letter of Agreement

Update of the Instructional Support Services program review as agreed upon in the *2013-2015 Certificated Contract between the Bainbridge Island School District (BISD) and the Bainbridge Island Education Association (BIEA)*.

<i>Letter of Agreement, BIEA/BISD Contract</i>		
<i>Task</i>	<i>Status</i>	<i>Additional Action, if required</i>
<i>Publish notice of program review to solicit parent/community input</i>	<i>Completed</i>	
<i>Establish ISS Program Review and subcommittees</i>	<i>Completed</i>	
<i>Review tasks with committee</i>	<i>Completed</i>	
<i>Establish communication plan for keeping stakeholders informed of process</i>	<i>Completed</i>	
<i>Contract with PSESD to assist in data gathering and district comparisons</i>	<i>Completed</i>	
<i>Create tools and processes to solicit staff and parent input</i>	<i>Completed</i>	
<i>Gather perception data</i>	<i>Ongoing</i>	
<i>Gather and analyze student achievement including data re: IEP (number of students, minutes, types of services, student/teacher/paraeducator ratio)</i>	<i>Ongoing</i>	<i>Plan: Determine appropriate elements and expand data dashboard (small group work)</i>
<i>Review current trends and literature to identify best practices</i>	<i>Completed</i>	<i>Plan: Summer book study; part of Cycle of Improvement</i>
<i>Create guiding beliefs and vision statement</i>	<i>Completed</i>	

Task	Status	Additional Action, if required
<i>Review data from district comparisons, perception data and achievement data – identify strengths/areas of improvement</i>	<i>Ongoing</i>	Plan: Reestablish Special Ed Program Council with responsibilities to engage in Cycle of Improvement which includes implement ISSRC recommendations, review of current literature/research, and assist in expansion/use of district dashboard data
<i>Visit and/or examine exemplary programs</i>	<i>Completed</i>	Plan: Continue as part of Cycle of Improvement
<i>Develop continuum of services model for special programs to meet the diverse needs of BISD students</i>	<i>Ongoing</i>	Plan: Implementation of MTSS to support the diverse needs of all students
<i>Make program recommendations to Superintendent and School Board</i>	<i>May 2015</i>	See Executive Summary for details
<i>Develop Implementation and Inservice Plan</i>	<i>Summer 2015 and SY 2015-2016</i>	
<i>Begin program implementation</i>	<i>SY 2015-2016</i>	

11. Glossary of Terms

Evidence-Based Intervention (from <http://www.rti4success.org/>)

An evidence-based intervention is an intervention for which data from scientific, rigorous research studies have demonstrated (or empirically validated) the efficacy of the intervention. Applying findings from experimental studies, single-case studies, or strong quasi-experimental studies, an evidence-based intervention improves student learning beyond what is expected without that intervention.

Multi-tiered system of support (MTSS) (from <http://www.rti4success.org/>)

Multi-tiered system of support (MTSS) is a prevention framework that organizes building-level resources to address each individual student's academic and/or behavioral needs within intervention tiers that vary in intensity. MTSS allows for the early identification of learning and behavioral challenges and timely intervention for students who are at risk for poor learning outcomes. It also may be called a multi-level prevention system. The increasingly intense tiers (e.g., Tier I, Tier II, Tier III), sometimes referred to as levels of prevention (i.e., primary, secondary, intensive prevention levels), represent a continuum of supports. Response to intervention (RTI) and Positive Behavioral Interventions and Supports (PBIS) are examples of MTSS.

Progress Monitoring (from <http://www.rti4success.org/>)

Progress monitoring is used to assess a student's performance, to quantify his or her rate of improvement or responsiveness to intervention, to adjust the student's instructional program to make it more effective and suited to the student's needs, and to evaluate the effectiveness of the intervention.

Response to Intervention (RTI) (from <http://www.rti4success.org/>)

Response to intervention (RTI) integrates assessment and intervention within a multi-level prevention system to maximize student achievement and reduce behavior problems. With RTI, schools identify students at risk for poor learning outcomes, monitor student progress, provide evidence-based interventions and adjust the intensity and nature of those interventions depending on a student's responsiveness, and identify students with learning disabilities or other disabilities.

Specially Designed Instruction (SDI) is defined by Sec. 300.39(b)(3) of the Individuals with Disabilities Education Act (IDEA) as adapting, as appropriate to the needs of an eligible child under this part, the content, methodology, or delivery of instruction to address the unique needs of the child that result from the child's disability; and to ensure access of the child to the general curriculum, so that the child can meet the educational standards within the jurisdiction of the public agency that apply to all children.

Tiered Supports (adapted from District Improvement Plan and <http://www.rti4success.org/>)

Tier I Universal: For all students, and may also be referred to as the core curriculum.

Tier I is the first level in a multi-tiered system of supports. It consists of high-quality core curriculum and research-based instructional practices that meet the needs of most students

Tier II Targeted: For students who need additional academic support or challenge. Tier II is the second level of intensity in a multi-tiered system of supports. Interventions occurring at the secondary level are evidenced-based and address the learning or behavioral challenges of students identified as at risk for poor learning or behavioral outcomes.

Tier III Intensive: For students who require significantly greater levels of support, and is designed to address severe and persistent learning or behavior difficulties. It is also used for students who have proven to be non-responsive to Tier II interventions.

Intensive interventions are characterized by increased intensity (e.g., smaller group increased time) and individualization of academic or behavioral intervention. Intensive Tier III intervention is sometimes synonymous with special education.

Universal Screening (from <http://www.rti4success.org/>)

Screening is conducted to identify students who may be at risk for poor learning outcomes so that early intervention can occur. Screening assessments typically are brief and usually are administered with all students at a grade level. Some schools use a gated screening system, in which universal screening is followed by additional testing or short-term progress monitoring to confirm a student's risk status before intervention occurs.



Bainbridge Island School District Facilities, Operations and Capital Projects

Date: May 28, 2015

To: Faith Chapel, Superintendent

From: Tamela Van Winkle, Director

Re: Master Plan Update

The May 19th work study session focused on the summary of finds and capital costs for each facility. General consensus by the board and the Master Plan 2015 steering committee members was to move forward with an educational specification process for Blakely and concurrently begin a process for a central campus program analysis and facility evaluation.

A tax projection based on the 2015-2070 replacement matrix was determined to be necessary to provide the basis for a strategic decision for current and future facility replacement and maintenance.

The MP committee will meet on Tuesday, May 26th to discuss board observations and additional information necessary to refine recommendations regarding immediate and future facility improvements.

Due to the volume and complexity of materials, information will be provided at the board meeting.



Bainbridge Island School District Facilities, Operations and Capital Projects

Date: May 28, 2015

To: Faith Chapel, Superintendent
Board of Directors

From: Tamela Van Winkle, Director

Re: Bainbridge High School Tennis Court Resurfacing Project
Award of Bid

Bids for the Bainbridge High School Tennis Court Resurfacing Project were opened on May 14, 2015. Three general contractors submitted bids. The apparent low bidder is Hellas Construction Inc. with a base bid of \$317,400.00

Hellas Construction has a local office in Mountlake Terrace, Washington. Hellas has successfully completed prior projects for the school district including the BHS track and the Woodward athletic field renovation. I have found their staff to be professional and responsive. Hellas enjoys a good reputation within the industry and works frequently with other school districts.

I recommend that the Board of Directors award the bid for the Bainbridge High School Tennis Court Resurfacing Project to Hellas Construction, Inc. for the base bid amount of \$317,400.00 plus Alternate #1 (as listed below) in the amount of \$329,300.00 plus WSST of \$28,649.10 for a total amount of \$357,949.10.

Base Bid	\$ 317,400.00
Alternate #1 Drinking Fountain	\$ 11,900.00
WSST @ 8.7%	\$ 28,649.10
Total Award including WSST	<u>\$ 357,949.10</u>

BAINBRIDGE ISLAND SCHOOL DISTRICT - TENNIS COURT RESURFACING PROJECT

- BID OPENING -

May 14, 2015 @ 1:00 p.m.

CONTRACTOR	BIDDER #1	BIDDER #2	BIDDER #3
Contractor Name	Hellas Construction, Inc.	JMG Constructors, LLC	Olympic Peninsula Construction, Inc.
Contractor Address	12710 Research Blvd, Suite 240, Austin TX 78759	P.O. Box 241, Keyport WA 98345	P.O. Box 553, Poulsbo WA 98370
Contractor Phone			
Company Email			
PART 1 BASE BID			
Bid Form Signed			
Addendas Acknowledged			
Bid Bond Attached			
Base Bid	\$317,400.00	\$357,000.00	\$298,750.00
UNIT PRICES			
PART 1 ALTERNATES			
Alternate 1 - Drinking Fountain	\$11,900.00	\$6,500	\$30,000.00
PART 2 SUB-CONTRACTORS			
Name of sub providing more than 10% of bid price	Plumbing Electrical Asphalt Paving Fencing	Plus One Plumbing Accurate Electric Lakeside Industries Less than 10% of Base Bid	Asphalt Paving Fence Court Resurfacing Lakeside Interstate Beynon Sports N/A N/A N/A



Bainbridge Island School District Facilities, Operations and Capital Projects

Date: May 28, 2015

TO: Faith Chapel, Superintendent
Board of Directors

From: Tamela Van Winkle, Director

Re: Capital Projects and Facilities Report-May

CAPITAL PROJECTS

Budget Summary:

- The attached Bond 2009 Project Summary provides detailed information regarding the status of the 2009 budget. Through value engineering and project progression we continue to realign budget and project priorities.

Estimated Budget	\$ 42,861,137
Encumbered To Date	\$ 35,593,653
Expenditures To Date	\$ 35,376,406
Encumbered PO Balance	\$ <u>217,247</u>

Capital Project Budget Balance	\$ 7,267,484
--------------------------------	--------------

BHS

Tennis Courts

- Bid opening took place on May 14th. Hellas Construction, Inc. was the low bidder.
- Mike Anderson plaque unveiling took place on Friday the 22nd. Plaques will be stored for final install upon completion of project.
- Letters were sent to adjacent homeowners announcing upcoming work (especially making note of work in vegetative buffer)

Digital Photography Lab Renovations

- Flooring identified to contain asbestos has been remediated.
- Painting complete; electrical and IT infrastructure is being roughed-in.
- Furniture has been selected and in process of being ordered.

Transportation

- Awaiting permit from COBI. A heavy volume of permits is slowing the down the process. Capital Projects staff is working closely with the City to insure a timely permit issuance.

- Performed walk-thru with prospective contractors on May 18th.
- Bid opening scheduled for May 28th.

District –Wide

STEM Classrooms –Blakely, Ordway, Wilkes

- Finalizing selections for storage spaces and furniture for immediate order.

Ordway

- To respond to classroom space shortages, portables 12 and 13 will be relocated to the Ordway site during the summer of 2015.
- The attached fact sheet was shared with the Kids Club program staff and parents.
- The district is supporting Kids Club with their transition by allowing them to use the Ordway gym during the months of July and August.

Master Plan

- On May 19th the board held a study session with the Master Plan Committee. The study session focused on the summary of findings and capital costs for each facility. Options were categorized by asset preservation: postpone with patch and repair; modernization and additions; and replacement. Cost comparisons were presented for years 2005-2025. Tax implications for a variety of options were also reviewed.
- The committee plans to meet on Tuesday, May 26 to discuss board observations and additional information necessary to refine recommendations.

CAPITAL PROJECTS BUDGET UPDATE
BOND 2009 PROJECT SUMMARY
As of April 30, 2015

	ESTIMATED BUDGET	ENCUMBERED TO DATE	EXPENDITURES TO DATE	ENCUMBERED PO BALANCE	CP BUDGET BALANCE
Bond Costs					
Bond Costs - 9000	\$ 355,848	\$ 357,148	\$ 357,148	\$ 0	\$ (1,300)
Sub-total Bond Cost	355,848	357,148	357,148	0	(1,300)
Wilkes					
Wilkes Core - 9001	28,962,180	28,882,083	28,871,325	10,758	80,097
Sub-total Wilkes	28,962,180	28,882,083	28,871,325	10,758	80,097
Blakely Elementary School					
Blakely Essential Renovations - 9010	514,498	66,161	55,328	10,834	448,337
Blakely Roof Replacement - 9015	358,752	13,181	13,181	0	345,571
Sub-total Blakely	873,250	79,342	68,509	10,834	793,908
Ordway Elementary School					
Ordway Essential Renovations - 9020	1,048,258	151,655	141,497	10,158	896,603
Ordway Portables Roof Replacement - 9025	122,313	84,536	84,536	0	37,777
Sub-total Ordway	1,170,571	236,191	226,033	10,158	934,380
Sakai Intermediate School					
Sakai Essential Renovations - 9030	242,250	68,205	68,205	0	174,044
Sub-total Sakai	242,250	68,205	68,205	0	174,044
Woodward Middle School					
Woodward Essential Renovations - 9040	161,663	144,248	144,248	0	17,415
Woodward Roof Replacement - 9045	1,269,060	1,253,299	1,247,701	5,598	15,761
Woodward Site Improvements - 9046	1,133,627	1,131,129	1,122,545	8,585	2,498
Sub-total Woodward	2,564,350	2,528,677	2,514,494	14,183	35,673
Bainbridge High School					
Bainbridge HS Essential Renovations - 9050	2,095,170	285,415	231,259	54,156	1,809,756
Bainbridge HS Roof Replacement - 9055	443,817	12,739	12,739	0	431,078
Sub-total Bainbridge HS	2,538,987	298,154	243,998	54,156	2,240,833
Commodore Options School					
Commodore Essential Renovations - 9060	993,599	323,186	323,186	0	670,412
Commodore Roof Replacement - 9065	56,664	39,409	39,409	0	17,255
Sub-total Commodore	1,050,263	362,595	362,595	0	687,667
Transportation					
Transportation Essential Renovations - 9070	713,945	128,059	94,777	33,282	585,887
Transportation Roof - 9075	35,559	293	293	0	35,267
Sub-total Transportation	749,504	128,351	95,069	33,282	621,153
District Office					
District Office Essential Renovations - 9080	168,378	170,388	153,080	17,308	(2,010)
Sub-total District Office	168,378	170,388	153,080	17,308	(2,010)
Districtwide Security					
Districtwide Security - 9090	473,533	104,465	104,465	0	369,068
Sub-total Districtwide Security	473,533	104,465	104,465	0	369,068
Energy Conservation					
Energy Conservation - 9095	947,026	131,716	131,716	0	815,310
Sub-total Energy Conservation	947,026	131,716	131,716	0	815,310
Capital Projects Administration - 9100					
Capital Projects Administration - 9100	2,314,997	1,796,338	1,729,769	66,569	518,659
Sub-total Capital Projects Administration	2,314,997	1,796,338	1,729,769	66,569	518,659
<hr/>					
= Total of Projects and Fees	\$ 42,411,137	\$ 35,143,653	\$ 34,926,406	\$ 217,247	\$ 7,267,484
South Island Sewer (paid May 2012)	450,000	450,000	450,000		0
= Total Expected Expenditures	\$ 42,861,137	\$ 35,593,653	\$ 35,376,406	\$ 217,247	\$ 7,267,484

BAINBRIDGE ISLAND SCHOOL DISTRICT
Bainbridge Island Child Care Center Kids Club program
CLASSROOM SPACE SHORTAGE

The Bainbridge Island School District is faced with significant space shortages and ever increasing facility demands. Changes in educational program opportunities, delivery models, and unfunded state mandates continue to add pressure to square footage shortages. The district is simply out of built spaces for our immediate and future education requirements.

In light of these demands, the school district needs to re-acquire its portables currently in use by the Kids Club program. BISD is re-configuring classrooms in Ordway to accommodate the expansion of a number of educational programs, including STEM and Spanish Immersion.

The district has made every effort over the past several years to postpone the need to access this square footage. All creative avenues for relocation have been exhausted. Legally the district does not have the option of publicly funding additional building space for programs outside of school district programs. This is a difficult realization for the school district as we recognize that the Kids Club program provides an important service to this community.

Recent contributors to classroom space demands:

- Kindergarten enrollment numbers are increasing.
- The recent McCleary directive resulted from a lawsuit initiated by parents who successfully argued that the State is not abiding by its constitutional responsibility to adequately fund education. The directive includes reduction in class sizes K-3. This target will again challenge the district to provide additional classroom space.
- BISD continues to seek opportunities for the expansion and enhancement of educational programs. Program additions include Spanish Immersion (elementary), Wilkes multi-age options, STEM curriculum encouraging science, technology, engineering, digital photography, highly capable, composites, robotics and computer programming.

The collaborative partnership the district enjoys with the Kids Club program will continue with the current land lease. The district remains committed to enthusiastically supporting community activities and programs whenever possible.

BOARD OF DIRECTORS

Mike Spence
 Patty Fielding
 Tim Kinhead
 Mev Hoberg
 Sheila Jakubik

**SUPERINTENDENT**

Faith A. Chapel

8489 Madison Avenue NE

Bainbridge Island, Washington 98100

(206) 842-4714

Fax: (206) 842-2928

To: Faith Chapel, Superintendent
 From: Randi Ivancich, Director of Instructional Technology
 Date: May 28, 2015
 Re: Technology Projects and Levy Monthly Report

Technology Levy Budget Summary

This summary provides information on the encumbrances to date applied to the 2010 and 2014 School Technology Levy budgets for the 2014/2015 school year. (Slight variations in the totals are due to rounding.)

FY 2014/2015 Technology Levy Budget		\$2,257,737
Encumbered Purchase Orders	\$ 114,573	
Expenditures to Date	\$ 837,828	
Total Encumbrances to Date		<u>\$ 952,402</u>
FY 2014/2015 Technology Levy Budget Balance		\$1,305,335

Learning

The desktop computers in the Sakai computer lab are about to be replaced. Desktops with usable life will be redeployed into spaces that require less demand on the computers.

Each school for grades K-6 have representation on a committee to select two keyboarding programs, one of which will be chosen as the district-wide program for grades K-4. The committee will also identify possibilities grades 5 & 6 that could be used for 1-2 years as the program gets underway in the elementary schools. This committee will meet in June with the goal of having a program in place early in the 2015/2016 school year.

Teaching

The Classroom Presentation Station Committee is continuing its work to develop recommendations for the replacement of the current classroom projectors and for the replacement of the current teacher laptops. Committee members presented information at each school and polled the faculty about their use of software applications in their teaching. The committee is analyzing the results of the survey which will guide their recommendations for the next evolution of computing devices to support instruction. The information from the survey will be shared with the Technology Leadership Team at their meeting on May 27.

The K-12 Science Curriculum Review Committee is making final curriculum decisions for some grade bands. Blakely, Ordway and Wilkes will soon receive a cart with 20 iPads and a stereomicroscope at each school to support the newly adopted design & engineering curriculum. Discussions are still underway related to science based technology purchases at other schools.

Two of our teacher-librarians attended a one-day training at Puget Sound Educational Service District (PSESD) on the use of the ProQuest Database. ProQuest is a bundled set of database subscriptions that includes ProQuest, Culturegrams, eLibrary Elementary and World Conflicts Today. This subscription is offered by the Washington State Library and Washington's nine regional ESDs. It includes over 3,000 magazines; 350 newspapers; 147 different resources including books, maps, pictures, TV and radio transcripts; and up-to-date reports on over 182 cultures of the world. These resources are used by all grades and especially for high school social studies. These databases are subscription-based so they require a username and password. This information is on a BISD Moodle site called Online Resources for BISD Students and Families. The teacher-librarians share this information with students and families each year. For questions about ProQuest, talk with the teacher-librarian at your child's school.

Assessment

Generally, Dr. Jeff McCormick will provide information to the School Board related to assessment data and processes. This report will include information about technology resources for assessment purchased with technology levy funds.

Network & Infrastructure

The following is a repeat of the information from the April report as this work has continued into May.

Network staff has been working to increase the battery run time in the event of power outages so that the school offices have extended time for communications. The staff has also been attending to the routine replacement of end-of-life servers to increase redundancies and reliability.

Communications & Productivity

Technology Department and ISS staff will conduct a survey of our Instructional Support Services para-educators in May to learn about training needs and effective use of Google Tools. This information will be used by the ISS and technology departments as they plan professional development for the 2015/2016 school year.

BOARD OF DIRECTORS

Mike Spence
Patty Fielding
Tim Kinkad
Mev Hoberg
Sheila Jakubik



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue NE

Bainbridge Island, Washington 98100

(206) 842-4714

Fax: (206) 842-2928

MEMORANDUM

To: Faith Chapel, Superintendent Date: May 20, 2015
From: Peggy Paige, Director of Business Services
RE: Monthly Financial Reports – April

Attached are the financial reports for the month ending April 30, 2015

1. General Fund
 - a. Analysis
2. Summary of Fund Balances
 - a. Budget Status Reports

Analysis of General Fund

Revenue

Total General Fund revenues to April 30 were \$29.1 million, 4.4 % more than for the same period last year and above the expected average. Tax collections are now above the expected average but we don't expect to collect more than budget estimates by year end. Local nontax revenues are currently running above the average. Most of the variance in this category is related to the timing of the donation from the Bainbridge Schools Foundation. Declines in lunch sales and rental revenues are being offset by increases in tuition/fee revenues. State revenues are consistent with state funding expectations and adjustments for *actual* enrollment. Transportation revenues reflect a boost in funding this year. Federal revenues are above the expected average due to the timing of filing grant reimbursement claims. Grant carryovers and Safety Net revenues may push this area above budget estimates by year end.

Expenditure

Total General Fund expenditures to April 30 total \$26 million, about equal to the same period last year and below the expected average.

Total expense for Regular (Basic) Education is below the average. Expense for supplies and purchased services is down compared to prior year but these areas are not predicted to come in substantially under budget at this time. Extracurricular expense is above the expected average. While there are some ASB costs that should be reimbursed by year end, there are also several sports in extended season play that will push salaries above budget estimates.

Total special education costs are up 10% compared to last year and are above the average. A review of Special Education indicates that budget estimates for staffing, extra time and substitute costs were not increased enough to cover expected expenditures for the year. Additionally, payments for outside services have increased this year and are predicted to exceed budget estimates. Some of these excess expenditures are expected to be offset by increased Safety Net revenues.

Vocational expense is up from last year but is in line with budget estimates.

Compensatory Education has been reviewed and current YTD expenditures plus outstanding encumbrances indicate that we will stay within budget.

Other Instruction reflects expenditures for the Highly Capable Program and the All Day K Program. Last year the All Day K Program was included under Regular Ed but we have moved these expenditures to Program 79 per OSPI guidelines. We would expect to see monthly expenditures of about 8% in this area but we had an unusual level of expense this year for testing.

Total Support Services is currently below the average. Transportation/Motor Pool expenditures are below last April and expenditures to date are below the expected average. Current expenditures plus encumbrances indicate that we will come in below budget estimates for salaries/benefits. Operation, Buildings is up from prior year but in line with the average. Utilities are down from prior year and the expected average at this time. We anticipate that we will see some savings this year in propane expense. Food Service is running below the expected average but revenues are also running lower this year. Maintenance expense is running above the expected average. Information Services is currently below the average after reimbursements from the Tech Levy Fund. This department will likely come in under budget for salaries/benefits since it has not been fully staffed for most of the year. Central Office expenditures are currently running below the average.

Cash Flow

Net cash inflow during April was \$3,357,281. As of April 30, 2015, the closing cash balance in the general fund was \$4,924,024.

GENERAL FUND
Summary of Revenues & Expenses
April 30, 2015

	Apr-15 Actual YTD \$	% Incr/Decr prior year	Apr-14 Actual YTD \$	Annual Budget Budget	% YTD	Avg %
Revenues - By Revenue Source						
Local Taxes	8,019,747	2.6%	7,819,284	9,218,043	87.0%	86.1%
Local Nontax	2,953,119	12.2%	2,631,001	3,324,100	88.8%	78.4%
State, General Purpose						
Basic Education	14,165,011	5.1%	13,775,223	21,012,350	67.4%	68.6%
Special Education	308,722	7.4%	287,477	438,680	70.4%	68.3%
State, Special Purpose						
Special Education	1,718,992	7.2%	1,603,272	2,761,230	62.3%	62.4%
Transportation	784,778	22.1%	642,902	1,035,000	75.8%	68.4%
Other	367,758	14.0%	322,543	604,500	60.8%	48.5%
Federal, Special Purpose	804,394	-0.9%	811,827	1,223,700	65.7%	54.7%
TOTAL	29,122,520	4.4%	27,893,531	39,617,603	73.5%	72.4%

	Actual YTD \$	% Incr/Decr prior year	Actual YTD \$	Budget	% YTD	Avg %
Expenses - By program code						
Regular Instruction						
Teaching	11,062,021	-3.9%	11,505,279	17,220,637	64.2%	65.4%
Principal	1,519,820	0.7%	1,509,082	2,469,620	61.5%	64.9%
Guidance/Counseling	734,828	4.1%	705,623	1,218,881	60.3%	63.5%
Learning Resources	454,374	-3.2%	469,380	677,637	67.1%	67.0%
Extracurricular	652,344	32.5%	492,305	806,362	80.9%	74.8%
Other	702,241	-2.3%	718,413	1,082,831	64.9%	65.3%
Total Regular (Basic) Ed.	15,125,628	-1.8%	15,400,081	23,475,968	64.4%	65.6%
Special Education						
Teaching	3,059,960	12.7%	2,715,499	4,148,363	73.8%	67.6%
Other	1,121,241	4.6%	1,071,747	1,694,562	66.2%	66.4%
Total Special Ed.	4,181,201	10.4%	3,787,246	5,842,925	71.6%	67.3%
Vocational Education	622,573	14.7%	542,831	1,001,317	62.2%	63.9%
Compensatory Education	347,493	-3.5%	360,069	710,813	48.9%	46.0%
Other Instruction	221,043	778.4%	25,165	317,226	69.7%	40.0%
Support Services						
Transportation/Motor Pool	945,401	-1.4%	958,809	1,432,167	66.0%	69.0%
Operation Buildings	1,012,315	3.5%	978,500	1,519,608	66.6%	66.5%
Utilities	622,073	-26.1%	841,268	1,290,000	48.2%	66.7%
Food Services	655,057	0.2%	653,924	983,080	66.6%	69.8%
Maint/Grounds	621,260	-1.0%	627,658	899,382	69.1%	67.3%
Information Services	487,035	-4.6%	510,593	721,417	67.5%	73.5%
Central Office	925,883	-5.9%	983,876	1,433,528	64.6%	65.7%
Other	282,476	-3.5%	292,632	315,869	89.4%	84.3%
Total Support Services	5,551,500	-5.1%	5,847,261	8,595,051	64.6%	68.6%
TOTAL	26,049,437	0.3%	25,962,652	39,943,300	65.2%	66.1%

Excess (Deficiency) of Revenues over Expenditures	3,073,083	1,930,879	(325,697)
--	-----------	-----------	-----------

GENERAL FUND CASH FLOW FORECAST 2014-15

April 2015

	Actual March	Actual April	Projected May	Projected June	Projected July	Projected August	Budget 2014-15
OPENING CASH BALANCE							
Imprest	6,800.00	6,800.00					
Cash on hand	80,728.93	88,782.23					
Cash on deposit	1,309,014.79	999,900.72					
Warrants outstanding	(1,131,778.91)	(661,551.56)					
Investments	1,332,083.17	1,132,811.53					
<i>Total opening cash balance</i>	<i>1,596,847.98</i>	<i>1,566,742.92</i>	<i>4,924,024.07</i>	<i>4,459,422.00</i>	<i>3,280,095.25</i>	<i>2,695,587.57</i>	
Cash Inflows							
Local taxes	408,130.27	3,290,146.56	1,026,016.08	67,593.17	37,740.77	48,456.34	9,218,043.00
Local Support nontax	320,093.57	772,589.92	170,518.86	245,526.89	40,914.82	76,926.23	3,324,100.00
State, general purpose	1,905,060.07	1,900,153.50	1,113,650.69	1,242,069.05	2,128,092.41	2,125,381.92	21,451,030.00
State, special purpose	352,709.91	374,408.06	357,843.79	333,068.95	458,634.00	534,418.55	4,150,730.00
Federal, general purpose							
Federal, special purpose	107,152.51	106,647.59	133,704.90	178,774.27	115,622.68	117,236.10	1,223,700.00
Other Financing Sources		24,876.57		10,000.00		15,000.00	250,000.00
Adjustments (accruals, receivables due)		62,125.00				80,000.00	
<i>Total cash inflows</i>	<i>3,093,146.33</i>	<i>6,530,947.20</i>	<i>2,801,734.32</i>	<i>2,077,032.32</i>	<i>2,781,004.68</i>	<i>2,997,419.13</i>	<i>39,617,603.00</i>
Cash Outflows							
Regular Instruction	(1,785,136.28)	(1,861,247.21)	(1,921,584.57)	(2,052,647.39)	(1,890,702.84)	(2,036,479.02)	23,478,768.00
Special Education Instruction	(499,822.31)	(580,620.34)	(507,551.23)	(499,347.55)	(485,517.75)	(491,105.05)	5,842,925.00
Vocational Education Instruction	(73,485.05)	(86,968.83)	(88,999.21)	(80,921.32)	(98,020.31)	(84,813.22)	1,006,817.00
Compensatory Education Instruction	(45,493.61)	(44,653.83)	(33,963.89)	(54,380.59)	(161,795.56)	(162,327.59)	710,813.00
Other Instructional Programs	(27,836.37)	(25,102.87)	(25,000.00)	(25,000.00)	(25,000.00)	(25,000.00)	317,226.00
Support services	(691,979.16)	(575,168.39)	(689,237.49)	(544,062.23)	(704,475.90)	(597,911.76)	8,586,751.00
Adjustments (accruals, payables due)	501.39	95.42				100,000.00	
<i>Total cash outflows</i>	<i>(3,123,251.39)</i>	<i>(3,173,666.05)</i>	<i>(3,266,336.39)</i>	<i>(3,256,359.08)</i>	<i>(3,365,512.36)</i>	<i>(3,297,636.63)</i>	<i>39,943,300.00</i>
Net change in cash balance	(30,105.06)	3,357,281.15	(464,602.07)	(1,179,326.75)	(584,507.68)	(300,217.50)	(325,697.00)
CLOSING CASH BALANCE	1,566,742.92	4,924,024.07	4,459,422.00	3,280,095.25	2,695,587.57	2,395,370.07	
Composition of closing cash balance							
Imprest	6,800.00	6,800.00					
Cash on hand	88,782.23	65,516.76					
Cash on deposit	999,900.72	4,643,846.50					
Warrants outstanding	(661,551.56)	(925,476.51)					
Investments	1,132,811.53	1,133,337.32					
<i>Total closing cash balance</i>	<i>1,566,742.92</i>	<i>4,924,024.07</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	

GENERAL FUND CASH FLOW FORECAST 2014-15

April 2015

	Actual August	Actual September	Actual October	Actual November	Actual December	Actual January	Actual February
OPENING CASH BALANCE							
Imprest	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00
Cash on hand	4,318.66	53,591.20	137,965.18	466,010.41	92,827.16	56,246.36	83,160.78
Cash on deposit	1,224,875.79	1,269,920.83	1,535,096.12	3,855,765.81	3,379,177.81	1,364,481.15	933,930.32
Warrants outstanding	(1,073,293.79)	(1,146,303.24)	(1,200,460.09)	(1,177,309.19)	(1,000,226.53)	(933,513.86)	(1,171,984.89)
Investments	1,878,313.63	1,729,059.42	329,691.26	329,839.52	330,018.18	2,330,234.17	2,081,264.62
<i>Total opening cash balance</i>	<i>2,041,014.29</i>	<i>1,913,068.21</i>	<i>809,092.47</i>	<i>3,481,106.55</i>	<i>2,808,596.62</i>	<i>2,824,247.82</i>	<i>1,933,170.83</i>
Cash Inflows							
Local taxes	46,836.32	168,123.16	3,029,547.33	844,766.37	57,497.20	30,825.19	190,710.90
Local Support nontax	22,834.01	571,265.42	534,589.37	194,354.79	209,086.44	170,314.99	180,824.54
State, general purpose	2,050,460.42	1,930,216.76	1,930,216.35	1,179,576.78	1,930,216.56	1,793,423.50	1,904,888.99
State, special purpose	600,531.44	314,450.62	332,560.00	212,611.69	329,179.82	349,403.26	394,283.72
Federal, general purpose	-	-	-	-	-	-	-
Federal, special purpose	25,201.50	(162,723.49)	250,624.72	116,794.21	133,202.06	113,311.02	139,385.29
Other Financing Sources	22,167.58	-	-	-	187,044.11	-	-
Adjustments (accruals, receivables due)	121,969.00	33,829.75	-	-	-	-	-
<i>Total cash inflows</i>	<i>2,890,000.27</i>	<i>2,855,162.22</i>	<i>6,077,537.77</i>	<i>2,548,103.84</i>	<i>2,846,226.19</i>	<i>2,457,277.96</i>	<i>2,810,073.44</i>
Cash Outflows							
Regular Instruction	(1,917,388.48)	(2,310,031.58)	(1,940,966.46)	(1,853,469.68)	(1,697,444.42)	(1,860,143.16)	(1,817,188.91)
Special Education Instruction	(423,381.96)	(503,241.32)	(498,337.59)	(517,413.71)	(493,200.66)	(551,501.47)	(537,063.48)
Vocational Education Instruction	(75,832.13)	(79,860.14)	(83,140.38)	(73,601.16)	(77,925.12)	(75,897.88)	(71,694.76)
Compensatory Education Instruction	(99,919.08)	(44,889.47)	(41,069.51)	(42,256.85)	(44,679.11)	(43,077.67)	(41,372.67)
Other Instructional Programs	(2,066.59)	(26,259.68)	(31,984.61)	(25,705.65)	(33,535.65)	(23,994.42)	(26,623.50)
Support services	(606,719.05)	(846,972.64)	(800,500.99)	(708,004.76)	(483,150.77)	(794,443.49)	(651,279.77)
Adjustments (accruals, payables due)	107,360.94	(147,883.13)	(9,524.15)	(161.96)	(639.26)	703.14	(1,173.20)
<i>Total cash outflows</i>	<i>(3,017,946.35)</i>	<i>(3,959,137.96)</i>	<i>(3,405,523.69)</i>	<i>(3,220,613.77)</i>	<i>(2,830,574.99)</i>	<i>(3,348,354.95)</i>	<i>(3,146,396.29)</i>
Net change in cash balance	(127,946.08)	(1,103,975.74)	2,672,014.08	(672,509.93)	15,651.20	(891,076.99)	(336,322.85)
CLOSING CASH BALANCE	1,913,068.21	809,092.47	3,481,106.55	2,808,596.62	2,824,247.82	1,933,170.83	1,596,847.98
Composition of closing cash balance							
Imprest	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00
Cash on hand	53,591.20	137,965.18	466,010.41	92,827.16	56,246.36	83,160.78	80,728.93
Cash on deposit	1,269,920.83	1,535,096.12	3,855,765.81	3,379,177.81	1,364,481.15	933,930.32	1,309,014.79
Warrants outstanding	(1,146,303.24)	(1,200,460.09)	(1,177,309.19)	(1,000,226.53)	(933,513.86)	(1,171,984.89)	(1,131,778.91)
Investments	1,729,059.42	329,691.26	329,839.52	330,018.18	2,330,234.17	2,081,264.62	1,332,083.17
<i>Total closing cash balance</i>	<i>1,913,068.21</i>	<i>809,092.47</i>	<i>3,481,106.55</i>	<i>2,808,596.62</i>	<i>2,824,247.82</i>	<i>1,933,170.83</i>	<i>1,596,847.98</i>

SUMMARY OF FUND BALANCES

30-Apr-15

	Apr-15 YTD Actual	2014-15 Annual Budget
General Fund		
Opening fund balance		
Reserved for Inventory	194,275.00	200,000.00
Restricted for Carryover	6,810.00	-
Committed to Minimum Fund Balance	1,170,000.00	1,100,000.00
Assigned to Other Purposes	539,182.19	150,000.00
Unassigned	-	750,000.00
Total opening fund balance	<u>1,910,267.19</u>	<u>2,200,000.00</u>
Revenue	29,122,520.20	39,617,603.00
Expenditure	<u>(26,049,437.34)</u>	<u>(39,943,300.00)</u>
Excess (Deficiency) of Revenues over Expenditures	3,073,082.86	(325,697.00)
Reserved for Inventory	194,275.00	200,000.00
Restricted for Carryover	6,810.00	-
Committed to Minimum Fund Balance	1,170,000.00	1,200,000.00
Assigned to Other Purposes	539,182.19	-
Unassigned	<u>3,073,082.86</u>	<u>474,303.00</u>
Total closing fund balance	<u><u>4,983,350.05</u></u>	<u><u>1,874,303.00</u></u>
Capital Projects Fund		
Opening fund balance	10,321,470.05	10,925,000.00
Revenue	1,643,012.39	1,932,768.00
Expenditure	<u>(1,625,583.56)</u>	<u>(7,873,443.00)</u>
Reserve of bond proceeds	8,128,621.60	4,337,532.00
Reserve of levy proceeds	2,086,454.48	546,793.00
Unreserved Fund Balance	<u>123,822.80</u>	<u>100,000.00</u>
Closing fund balance	<u><u>10,338,898.88</u></u>	<u><u>4,984,325.00</u></u>
Debt Service Fund		
Opening fund balance	4,200,467.38	2,075,000.00
Revenue	22,324,323.07	8,028,592.00
Expenditure		
Principal	(1,895,000.00)	(2,625,000.00)
Interest	(1,739,023.76)	(3,480,000.00)
Other	<u>(15,507,441.23)</u>	<u>(5,000.00)</u>
Closing fund balance	<u><u>7,383,325.46</u></u>	<u><u>3,993,592.00</u></u>
ASB Fund		
Opening fund balance	337,043.30	344,000.00
Revenue	299,904.98	644,300.00
Expenditure	<u>(190,300.48)</u>	<u>(898,619.00)</u>
Closing fund balance	<u><u>446,647.80</u></u>	<u><u>89,681.00</u></u>
Transportation Vehicle Fund		
Opening fund balance	458,708.21	460,000.00
Revenue		
Depreciation	-	123,000.00
Investment Earnings	661.16	1,500.00
Grant Revenue	90,000.00	-
Sale of Equipment		
Expenditure	<u>(424,534.68)</u>	<u>(430,000.00)</u>
Closing fund balance	<u><u>124,834.69</u></u>	<u><u>154,500.00</u></u>

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of April, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 LOCAL TAXES	9,218,043	3,290,146.56	8,019,746.98		1,198,296.02	87.00
2000 LOCAL SUPPORT NONTAX	3,324,100	772,589.92	2,953,119.04		370,980.96	88.84
3000 STATE, GENERAL PURPOSE	21,451,030	1,900,153.50	14,473,732.51		6,977,297.49	67.47
4000 STATE, SPECIAL PURPOSE	4,150,730	374,408.06	2,659,607.08		1,491,122.92	64.08
5000 FEDERAL, GENERAL PURPOSE	0	.00	.00		.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	1,223,700	106,647.59	804,393.91		419,306.09	65.73
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	.00		.00	0.00
9000 OTHER FINANCING SOURCES	250,000	24,876.57	211,920.68		38,079.32	84.77
<u>Total REVENUES/OTHER FIN. SOURCES</u>	39,617,603	6,468,822.20	29,122,520.20		10,495,082.80	73.51
<u>B. EXPENDITURES</u>						
00 Regular Instruction	23,349,768	1,861,247.21	15,125,627.70	7,295,573.90	928,566.40	96.02
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	5,842,925	580,620.34	4,181,200.88	2,115,306.74	453,582.62	107.76
30 Voc. Ed Instruction	1,120,767	86,968.83	622,573.32	358,170.79	140,022.89	87.51
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	710,813	44,653.83	347,492.72	185,472.85	177,847.43	74.98
70 Other Instructional Pgms	317,226	25,102.87	221,042.75	105,635.38	9,452.13	102.98
80 Community Services	30,000	.00	.00	0.00	30,000.00	0.00
90 Support Services	8,571,801	575,168.39	5,551,499.97	2,686,052.16	334,248.87	96.10
<u>Total EXPENDITURES</u>	39,943,300	3,173,761.47	26,049,437.34	12,746,211.82	1,147,650.84	97.13
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	325,697-	3,295,060.73	3,073,082.86		3,398,779.86	< 1000-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	2,200,000		1,910,267.19			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	1,874,303		4,983,350.05			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	0	6,810.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	200,000	194,275.00
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 Committd to Min Fnd Bal Policy	1,200,000	1,170,000.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	539,182.19
G/L 890 Unassigned Fund Balance	474,303	3,073,082.86
<u>TOTAL</u>	1,874,303	4,983,350.05

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of April, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	1,882,768	759,430.11	1,604,465.51		278,302.49	85.22
2000 Local Support Nontax	50,000	4,503.14	38,546.88		11,453.12	77.09
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 1,932,768	 763,933.25	 1,643,012.39		 289,755.61	 85.01
 <u>B. EXPENDITURES</u>						
10 Sites	0	.00	49,388.66	7,031.58	56,420.24-	0.00
20 Buildings	5,691,683	241,397.75	1,000,184.20	159,483.96	4,532,014.84	20.37
30 Equipment	1,931,760	27,712.12	364,090.02	167,459.74	1,400,210.24	27.52
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 7,623,443	 269,109.87	 1,413,662.88	 333,975.28	 5,875,804.84	 22.92
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 250,000	 24,876.57	 211,920.68			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	 5,940,675-	 469,946.81	 17,428.83		 5,958,103.83	 100.29-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 10,925,000		 10,321,470.05			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	 XXXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	 4,984,325		 10,338,898.88			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	4,337,532	8,128,621.60
G/L 862 Committed from Levy Proceeds	546,793	2,086,454.48
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restricted Impact Fees	0	.00
G/L 867 Restrictd Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	100,000	123,822.80
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	4,984,325	10,338,898.88

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of April, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	7,089,992	2,421,528.34	6,342,943.06		747,048.94	89.46
2000 Local Support Nontax	12,150	800.35	6,233.12		5,916.88	51.30
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	926,450	.00	462,727.74		463,722.26	49.95
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	15,512,419.15		15,512,419.15-	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	8,028,592	2,422,328.69	22,324,323.07		14,295,731.07-	278.06
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	2,625,000	.00	1,895,000.00	0.00	730,000.00	72.19
Interest On Bonds	3,480,000	.00	1,739,023.76	0.00	1,740,976.24	49.97
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	5,000	.00	.00	0.00	5,000.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	100,690.00	0.00	100,690.00-	0.00
<u>Total EXPENDITURES</u>	6,110,000	.00	3,734,713.76	0.00	2,375,286.24	61.12
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	15,406,751.23			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER (UNDER) EXPENDITURES (A-B-C-D)</u>	1,918,592	2,422,328.69	3,182,858.08		1,264,266.08	65.90
<u>F. TOTAL BEGINNING FUND BALANCE</u>	2,075,000		4,200,467.38			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	3,993,592		7,383,325.46			
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	3,993,592		7,383,325.46			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	3,993,592		7,383,325.46			

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of April, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES</u>						
1000 General Student Body	150,500	2,003.29	73,315.49		77,184.51	48.71
2000 Athletics	96,500	511.38	39,419.84		57,080.16	40.85
3000 Classes	26,500	611.25	3,701.75		22,798.25	13.97
4000 Clubs	305,400	15,235.81	170,822.18		134,577.82	55.93
6000 Private Moneys	65,400	2,428.72	12,645.72		52,754.28	19.34
<u>Total REVENUES</u>	644,300	20,790.45	299,904.98		344,395.02	46.55
<u>B. EXPENDITURES</u>						
1000 General Student Body	226,700	1,700.00	11,766.40	179.49	214,754.11	5.27
2000 Athletics	148,000	3,726.59	50,129.70	4,623.67	93,246.63	37.00
3000 Classes	26,500	1,168.51	1,598.42	0.00	24,901.58	6.03
4000 Clubs	361,000	20,060.71	110,148.19	73,754.66	177,097.15	50.94
6000 Private Moneys	136,419	3,884.99	16,657.77	0.00	119,761.23	12.21
<u>Total EXPENDITURES</u>	898,619	30,540.80	190,300.48	78,557.82	629,760.70	29.92
<u>C. EXCESS OF REVENUES</u>						
<u>OVER (UNDER) EXPENDITURES (A-B)</u>	254,319-	9,750.35-	109,604.50		363,923.50	143.10-
<u>D. TOTAL BEGINNING FUND BALANCE</u>	344,000		337,043.30			
<u>E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</u>	XXXXXXXXX		.00			
<u>F. TOTAL ENDING FUND BALANCE</u>	89,681		446,647.80			
<u>(C+D + OR - E)</u>						
<u>G. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	89,681		446,647.80			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	89,681		446,647.80			

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT

Fiscal Year 2014 (September 1, 2014 - August 31, 2015)

For the BAINBRIDGE ISLAND SD #303 School District for the Month of April, 2015

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	1,500	57.70	661.16		838.84	44.08
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	123,000	.00	90,000.00		33,000.00	73.17
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	124,500	57.70	90,661.16		33,838.84	72.82
<u>B. 9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	124,500	57.70	90,661.16		33,838.84	72.82
<u>D. EXPENDITURES</u>						
Type 30 Equipment	430,000	.00	424,534.68	0.00	5,465.32	98.73
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	430,000	.00	424,534.68	0.00	5,465.32	98.73
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES(C-D-E-F)</u>	305,500-	57.70	333,873.52-		28,373.52-	9.29
H. <u>TOTAL BEGINNING FUND BALANCE</u>	460,000		458,708.21			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	154,500		124,834.69			
K. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	154,500		124,834.69			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	154,500		124,834.69			



Bainbridge Island School District

Date: May 7, 2015
To: Board of Directors
From: Faith A. Chapel, Superintendent
Re: Policy 2170: Career and Technical Education – *Second Reading*

Policy 2170 Career and Technical Education (CTE) was submitted for its first reading by the school board on May 14, 2014. This policy replaces Policy 2164 Vocational Education, which was outdated and therefore eliminated. This new policy was forwarded for board consideration by the CTE Program Review Committee. It incorporates elements of the newly adopted district mission and vision for career and technical education in the Bainbridge Island School District and also includes references to state laws and requirements for CTE.

I recommend approval of Policy 2170.

Career and Technical Education

The Bainbridge Island School District believes career and technical education is an integral component of a comprehensive, rigorous, academic program. In order to prepare students with the relevant knowledge and skills needed for learning, career and life, the district will provide a Career and Technical Education Program to assist students in making informed and meaningful educational and career choices.

The district will offer a Career and Technical Education program designed to help students:

- Understand how academic studies are applied in real-life settings.
- Develop skills that will prepare them for employment in a global workplace.
- Explore subjects aligned with personal interests and aspirations.
- Engage in career exploration and planning.
- Successfully navigate the transition from high school to college or other post-secondary endeavors.

The district will establish local career and technical advisory committees to assist in the design and delivery of the district's Career and Technical Education Program. Committees will advise the district on current labor market trends and programs of study that will align with those trends. The district's program will reflect current and anticipated workforce needs as well as the needs and interests of students.

The board will annually review and approve the district's plan for the design and delivery of its Career and Technical Education Program in order to ensure compliance with state program requirements. The plan should align with state education reform goals and workforce needs, ensure academic rigor, identify program performance targets and delineate opportunities for dual credit.

The superintendent will develop procedures to ensure all programs and courses are operated in conformity with the district's plan for career and technical education and with all federal and state law including laws prohibiting discrimination. Additionally, the superintendent will seek and utilize all available state and federal sources of revenue for the financial support of career and technical education in the district.

Cross References:

2413 - Equivalency Credit for Career and Technical Education Courses

2140 - Guidance and Counseling

Legal References: RCW 28A.150.500 Educational agencies offering vocational educational programs — Local advisory committees — Advice on current job needs

RCW 28A.230.130 Program to help students meet minimum entrance requirements at baccalaureate-granting institutions or to pursue career or other opportunities — High school course offerings for postsecondary credit

Chapter 28A.700 RCW Secondary career and technical education
20 U.S.C. 2301 et seq. Carl D. Perkins Career and Technical Education Act of 2006

Management Resources: 2011 - June Issue, WSSDA Policy News
2009 - February Issue, WSSDA Policy News

Date: May 21, 2015
To: Faith Chapel, Superintendent
From: Lynn Stellick, Human Resources Director
Subj: Personnel Actions

Personnel actions recommended for Board approval at the May 28, 2015 School Board meeting are as follows:

Hiring Recommendations: (Subject to acceptable outcome of a criminal history records check and sexual misconduct clearance)

Milbrot, Russell	8 hrs/day Groundskeeper at Maintenance effective 5/18/2015
Haizlip, Steve	2.0 hrs/day Head Basketball Coach at Bainbridge High School for the 2015-16 school year

Changes in Assignment:

Fehrenbacher, Anna	From 1.0 FTE Leave Replacement to 1.0 FTE Continuing 4 th Grade teacher at Ordway Elementary School effective 9/1/2015
--------------------	---

Resignations:

McIlvaine, Holly	.50 FTE Intervention Specialist/.50 FTE Counselor at Bainbridge High School effective 6/30/2015
Chapman, Peg	8 hrs/day Administrative Secretary at Woodward Middle School effective 8/31/2015

Retirements:

Leaves of Absence:

Best, Joy	1.0 FTE Math Teacher at Bainbridge High School requesting an additional .60 FTE leave of absence for the 2015-16 school year for appropriate reasons
Shutt, Jason	1.0 FTE 7 th Grade Science Teacher at Woodward Middle School requesting 1.0 FTE leave of absence to accept .6 FTE position as Differentiation Specialist for the 2015-16 school year